

**POSITION DESCRIPTION
THE SALVATION ARMY
WESTERN TERRITORY – ALASKA DIVISION**

POSITION TITLE: Maintenance Staff

DEPARTMENT: Youth Department

STATUS: Volunteer

SUPERVISOR: Program Director

MISSION STATEMENT

The Salvation Army, an international movement, is an evangelical part of the universal Christian Church. Its message is based on the Bible. Its ministry is motivated by love for God. Its mission is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination.

SCOPE OF POSITION

Maintains the general cleanliness of camp and its buildings. Assist with camp programs and campers as needed overnight while in cabins.

MINIMUM QUALIFICATIONS

1. Prior work experience desired
2. Demonstrated ability to use hand tools, cleaning products and equipment
3. Must perform duties efficiently and demonstrate good judgment
4. Ability to pass background checks

JOB FUNCTIONS

1. Clean and maintain buildings, including cleaning and stocking bathrooms daily.
2. Assist with kitchen duties as needed (including but not limited to washing dishes, mopping floors, bathrooms, moving and setting up tables for meal service)
3. Sweep outside porches and walkways daily
4. Empty trash containers twice daily.
5. Assist with keeping grounds in order including mowing as needed.
6. Maintains cleanliness in personal grooming and living quarters.
7. Attends and participates in all programs and spiritual activities.
8. Assists in clean up of the camp at the end of sessions/summer.
9. Acts as counselor assistant while with campers overnight or whenever needed.
10. Assists head of maintenance as needed.
11. Performs other related duties as assigned.

ENVIRONMENT

Work is performed both indoors and out of doors in a variety of warm weather conditions. Noise level is generally low, but punctuated with motor and equipment operating noise.

PHYSICAL DEMANDS

1. Ability to sit, walk, stand, bend, stoop, climb, kneel, and twist on an intermittent basis.
2. Ability to grasp, push, pull objects, and reach overhead.
3. Ability to operate maintenance and cleaning equipment.
4. Ability to lift up to 25 lbs.

Spirit and Understanding:

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It is expected that all employees of The Salvation Army King's Lake Camp will conduct themselves in a manner likely to bring honor and glory to God, and credit and respect to The Salvation Army.

I acknowledge receipt of this job description. I understand the duties as described herein.

Volunteer Name (print)

Volunteer Signature

Date