



## CPR and Health & Safety Class Reimbursement Form

### (for Child Care Providers in Contra Costa County)

Eligible providers may receive up to **\$150.00 reimbursement** for completed classes or coursework for **8-hour Pediatric CPR and/or 8-hour Preventive Health and Safety** classes. Reimbursement will not exceed the actual costs. Completion of required training may consist of a course completion card or certificate issued by the American Red Cross, the American Heart Association, or an Emergency Medical Services Authority (EMSA) approved training program.

***Please note that reimbursement processes may take up to 6 weeks from the date we receive your completed application.***

**To qualify for this reimbursement, providers must:**

- Work in a licensed child care program which is registered in Contra Costa County or an exempt child care provider.
- Complete eligible health and safety training between July 1, 2026, and June 30, 2027.
- Submitted the request during the fiscal year, July 1, 2026, and June 30, 2027.

**Due to limited funding, reimbursement will be provided on a first-come, first-served basis.**

Reimbursements are **limited** by the following per **year**:

- **Exempt Care Provider:**
  - One (1) reimbursement for one-time completion of the required 8-hour Preventive Health and Safety class.
  - One (1) reimbursement for CPR every 2 years as required
- **Small Family Child Care:**
  - Three (3) reimbursements for one-time completion of the required 8-hour Preventive Health and Safety class.
  - Three (3) reimbursements for CPR every 2 years as required
- **Large Family Child Care:**
  - Four (4) reimbursements for one-time completion of the required 8-hour Preventive Health and Safety class.
  - Four (4) reimbursements for CPR every 2 years as required
- **Child Care Center Program:**
  - Six (6) reimbursements for one-time completion of the required 8-hour Preventive Health and Safety class.
  - Six (6) reimbursements for CPR every 2 years as required
  - Programs with multiple sites may submit reimbursements for up to 3 centers.

**To receive this reimbursement, providers will need to submit ALL the following:**

- **Copy of receipt** showing proof of payment for training(s)
- **Copy of the front and back of the card or certificate** of completion from the training institution
- **License Number**, child care facility number
- **Complete request form** on the next page. Signature must be handwritten and mailed to CocoKids (We do not accept scanned documents for paper based applications).



**Request for Reimbursement Form:**

Name of person to be reimbursed: \_\_\_\_\_

Program type: \_\_\_\_\_

Signature of person to be reimbursed: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ Zip code: \_\_\_\_\_

Facility Number: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

Name of person(s) and amount paid per training:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Amount Paid: \_\_\_\_\_

**Please send this form and all required paperwork for reimbursement to:**

**CocoKids  
Attn: Miriam Canas  
1035 Detroit Avenue, Suite 200  
Concord, CA 94518**

**Incomplete packets will be returned.**

If you require further information, please don't hesitate to contact **Miriam Canas**  
at **(925) 237-8812** or **miriam.canas@cocokids.org**