



# Abounding Life

## Church of God in Christ

### All Members of Abounding Life Church of God in Christ

#### Re: Use of the Church for Funeral Services

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We regret the loss of your family member/loved one and count it a blessing that we can be of service to you during this very trying time. We want you to know that you have our sympathy, concern, support and sincere prayers.

Reverence and respect of the “House of the Lord” is paramount to promote the support of your loved ones during this most difficult time. Please review the following documents and if you if you have any comments or questions, please feel free to contact me.



“ ... Always Abounding in the Work of the Lord ...” I Corinthians 15:58



## The Abounding Life Church of God in Christ Funeral Guidelines

The Pastor and the Abounding Life Church extend their prayers and condolences to you and your family upon the death of your loved one. We hope that these guidelines help you to plan a funeral service within the liturgy of the Abounding Life Church that comforts you and your family at this time. To assist you, we have developed the following step by step Funeral Planning Guide, which includes suggested service program and rules concerning the use of the church facility. Please review the following guidelines and feel free to contact the Church secretary of the Bereavement Committee to finalize the arrangement and/or to raise any questions.

### **Scheduling of Service**

Once you have contacted the funeral home, please contact the Church secretary of to set a date and time for the funeral service.

Because of our weekly Saturday food pantry program, the chapel is available after 11am. No services are held on Sundays. All services are subject to the church calendar availability.

### **Scheduling an Appointment**

To schedule an appointment to begin the process, please **only** call (708) 371-0090 and ask for the Church secretary. If no one is available to take your call, leave a message with your name, phone number and someone will respond within 24 hours to set up a meeting with the family.

### **Neighboring Funeral Homes**

Gatlins Funeral Chapel  
(708) 331-4111  
1200 East 162nd Street  
South Holland, IL 60473

Leak and Sons Funeral Services  
(708) 206-0860  
18400 Crawford Ave,  
Country Club Hills, IL 60478

Nabors Family Funeral Home  
(708) 704-5023  
17135 Westview Drive  
South Holland, IL 60473

W W Holt Funeral Home  
(708) 331-0310  
175 W. 159<sup>th</sup> St  
Harvey, IL 60426

### **Reserving the Church**

Our facilities are open to all official active members of one year or more and their immediate family members\*. All other circumstances are subject to board review.

*\*Immediate family are: Spouses, parents and grandparents, children and grandchildren, brothers and sisters, mother in law and father in law, daughters in law and sons in law. Adopted, half, and step members, half-siblings. Any individual related according to this immediate family list, is eligible.*

### **Typical Order of Service**

Attached is a suggested sample of service for the Abounding Life Church of God in Christ.

### **Funeral Prepast/Repast**

For all funerals held at the church, we strongly recommend a prepast before the wake/funeral for any services Monday through Friday for the chapel.

1. Use of the chapel's lower level: The hospitality committee will provide food at no charge for pre-past or repast. If the family would like to assist in the offset of the food costs, it would be greatly appreciated. repast could be for the immediate family but it should be on the number of people. The limit for the chapel is 130 persons.
2. Use of the multipurpose hall has to be catered by a **certified caterer** and the family is responsible for all food and supplies. The limit for the multipurpose room 200 persons.
3. There is a fee for any items that the church has to purchase. For example, paper goods and utensils.

### **Musician and Music/Video**

It is our intention to provide a choir and musicians however, they are subject to availability. Special request will be submitted to the Minister of Music for consideration at least 24 hours in advance. You are welcome to hire your own musician(s) at your own expense.

Music selected should honor God. If you have any questions about the appropriateness of the music you would like to use, you will be directed to contact the Minister of music for approval. The church will not allow you to play music that is secular in nature.

**Bereavement Committee Members**

Bridgett A. Harris – Church Secretary\Chairperson of Bereavement Committee

Carnett Verner

Stephanie Lloyd

Gwen Gray

Coreen Green

**Fees**

You have the option of using the chapel or the new edifice for the services. Suggested donation of **\$150** for security and cleaning of the church is requested.

A donation will be greatly appreciated.

Use of the Main Sanctuary **\$1500. This mandatory fee has to be paid in full to reserve the sanctuary.**

No charge to the members for use of the Chapel.

\*\*\*\*\* **SIGNATURES** \*\*\*\*\*

I have read and understand the aforementioned Abounding Life Church of God In Christ's guidelines and policies. My signature constitutes my agreement to abide by them.

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State and Zip Code \_\_\_\_\_

Telephone # \_\_\_\_\_ E-mail address \_\_\_\_\_

Date of Wake (if applicable) \_\_\_\_\_

Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Date of Funeral \_\_\_\_\_

Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Date of Signing \_\_\_\_\_

Date: \_\_\_\_\_

Church Representative \_\_\_\_\_



# Abounding Life

Church of God in Christ

## MEMORANDUM

**TO:** To Whom It May Concern

**FROM:** Abounding Life COGIC Hospitality Committee  
Cheryl Steward, Hospitality President; Maria Owens, Hospitality Vice-President

**RE:** **Prepass Menu for Funeral Services**

We regret the loss of your family member/loved one and count it a blessing that we can be of service to you during this very trying time. We want you to know that you have our sympathy, concern, support and sincere prayers.

We are offering two menus for a pre-pass morning meal:

Continental Breakfast\*\*\*

Fruit  
Meat and cheese tray  
Sweet rolls, croissants, breakfast breads  
Cold cereal  
Boiled eggs  
Yogurt

Full Breakfast\*\*\*

Oatmeal/Grits  
Pork Sausage  
Turkey Sausage  
Scrambled Eggs  
Biscuits  
Fruit\Yogurt

\*\*\*Menus may vary due to sale prices.

If you have any comments or questions, please feel free to contact the Hospitality Committee.



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