

Appendix A Part 1: Safe Church, Safe Communities - Course Selection
(The following are from the General Convention Taskforce to Update Safe Church Training and provided by
The Episcopal Church)

		Introduction & Theological Background	Organizational Rules & Policies	Healthy Boundaries	Power & Relationships	Abuse & Neglect	Inclusion	Pastoral Relationships	Anti-Harassment *Will change to new trainings following General Convention 2022		Bullying	Reporting
Praesidium Academy Module title to use		Safe Church, Safe Communities: Introduction & Theological Background	Safe Church, Safe Communities: Organizational Rule & Policies	Safe Church, Safe Communities: Healthy Boundaries	Safe Church, Safe Communities: Power and Relationships	Safe Church, Safe Communities: Abuse & Neglect	Safe Church, Safe Communities: Inclusion	Safe Church, Safe Communities: Pastoral Relationships	Safeguarding God's People: Preventing Sexual Harassment for Managers & Supervisors	Safeguarding God's People: Preventing Sexual Harassment for Workers	Safe Church, Safe Communities: Bullying	Duty to Report: Mandated Reporter
Training Courses that are considered essential to Universal Training as stated in the Model Policies are marked as such.		<i>Considered as Universal Training as stated in the Model Policies</i>	<i>Considered as Universal Training as stated in the Model Policies</i>	<i>Considered as Universal Training as stated in the Model Policies</i>			<i>Considered as Universal Training as stated in the Model Policies</i>					<i>Considered as Universal Training as stated in the Model Policies</i>
Clergy	Bishops	R	R	R	R	R	R	R	R		R	R
	Priests											
	Deacons											
	Retired Clergy											
	Postulants											
Children's Ministry Worker or Volunteer	Seminarians	R	R	R	S	R	R		R (for those with Supervisory responsibilities)	R	R	R
	Children's Minister											
	Children's Choir Director											
	Sunday School Teacher											
	Nursery Workers or Volunteers											
Youth Ministry Worker or Volunteer	Parent Helper	R	R	R	S	R	R	R	R (for those with Supervisory responsibilities)	S	R	R
	Youth Volunteers											
	Youth Minister											
	Youth Choir Director											
	Sunday School Teacher											
	Acolyte Leader											
	Camp Counselor											
	Small Group Leader											
	Counselor-in-Training											
Elected Positions	Youth Volunteers	R	R	R	S	R	R	R	R (for those with Supervisory responsibilities)	S	R	R
	Confirmation Mentor											
	Elected Positions											
	Treasurer											
Key Holders	Treasury	R	R	R	R	S	R	R		R	R	R
	Wardens											
	Convention Delegates											
	Altar Guild											
Lay Leadership	Building Hosts	R	R	R								R
	Renters											
	Eucharistic Visitors											
	Stephen Ministers											
	Small Group Leaders											
Other Paid Church Staff	Eucharistic Ministers	R	R	R	R	R (for those who do home and/or hospital visits)	R	R		R	R	R
	Unpaid Church Staff											
	Adult Choir/Music Directors											
	Vergers											
	Sextons											
Other Youth & Children's Ministries	Administrators	R	R	R	R	R	R	R	R (for those with Supervisory responsibilities)	R	R	R
	Day Camp staff (minors & adults)											
	VBS Volunteers											
	Sleepover Chaperones											
	Camp Staff (minors & adults)											
School Staff (Preschools, Day Cares, Elementary, High Schools) These courses are recommended in addition to any trainings required by local regulations.	Adult Leaders and Volunteers for Chartered Scouting Troops (BSA, GSA, Campfire, etc.)	R	R	R	R	R	R	R	R (for those with Supervisory responsibilities)	R	R	R
	Administration & Staff											
	Teachers, Classroom Aides, & Library Staff											
	Chaplain (both lay and ordained)											
	Athletic Staff (Coaches, Assistants, Trainers, etc)											
	Support Staff (eg. Cafeteria staff, bus drivers, custodial, security, etc)											
	Employees & Volunteers											
	Before & After School Care/Program Staff											
	Parent Volunteers											
	Board of Directors											

R= Required
S= Suggested

Appendix A Part 2: Safe Church, Safe Communities - Screening Expectations
 (The following are from the General Convention Taskforce to Update Safe Church Training and provided by
 The Episcopal Church)

Required, if driving in ministry related context Preferred, if driving in ministry related context		Criminal Background Check*	Credit Check	DMV Records Check**	6 month residency ***	Application & Interview
Clergy	Bishops Priests Deacons Retired Clergy Postulants Seminarians	Clergy background checks are usually run by the Diocesan Transition Officer	R (for check signers)			R
Children's Ministry Worker or Volunteer	Children's Minister	R		P		R
	Children's Choir Director	R				R
	Sunday School Teacher	R			R	R
	Nursery Workers or Volunteers	R				R
	Parent Helper	R		P	R	R
	Youth Volunteers	R		P	R	R
Youth Ministry Worker or Volunteer	Youth Minister	R (if over 18)		P		R
	Youth Choir Director	R				R
	Sunday School Teacher	R			R	R
	Acolyte Leader	R			R	R
	Camp Counselor	R (if over 18)		P		R
	Small Group Leader	R		P	R	R
	Counselor-in-Training				R	R
	Youth Volunteers	R			R	R
	Confirmation Mentor	R		P	R	R
Elected Positions	Elected Positions	R	R (for check signers)		R	
	Treasurer	R				
	Vestry	R			R	
	Wardens	R			R	
	Convention Delegates	R				
Key Holders	Altar Guild	R			R	
	Building Hosts	R			R	
	Renters					
Lay Leadership	Eucharistic Visitors	R		P	R	R
	Stephen Ministers	R			R	R
	Small Group Leaders	R			R	R
	Eucharistic Ministers	R			R	R
	Unpaid Church Staff	R	R (for check signers)			R
Other Paid Church Staff	Adult Choir/Music Directors	R	R (for check signers)			R
	Vergers	R				R
	Sextons	R				R
	Administrators	R				R
Other Youth & Children's Ministries	Day Camp staff (minors & adults)	R (if over 18)		P		R
	VBS Volunteers	R (if over 18)			R	R
	Sleepover Chaperones	R			R	R
	Camp Staff (minors & adults)	R (if over 18)		P		R
	Adult Leaders and Volunteers for Chartered Scouting Troops (BSA, GSA, Campfire, etc.)	R		P		
School Staff (Preschools, Day Cares, Elementary, High Schools) These courses are recommended in addition to any trainings required by local regulations.	Administration & Staff					R
	Teachers, Classroom Aides, & Library Staff	R				R
	Chaplains (both lay and ordained)	R				R
	Athletic Staff (Coaches, Assistants, Trainers, etc)	R				R
	Support Staff (eg. Cafeteria staff, bus drivers, custodial, security, etc)	R				R
	Employees & Volunteers	R				R
	Before & After School Care/Program Staff	R		P		R
	Parent Volunteers	R		P		
	Board of Directors	R				

* Background checks cannot be run on minors

** DMV record checks are recommended for anyone driving an official church vehicle or their own vehicle in an official capacity

*** a person should be invested in and known by the community for at least 6 months before being given a position of trust.