



# Application for Employment

16707 174<sup>th</sup> Ave SE  
P.O. Box 58249  
Renton, WA 98058-1249  
425-255-7273 (voice) 425-255-6101 (fax)

*It is the policy of Rainier Christian Schools not to discriminate on the basis of race, color, national origin, sex, age or disability in admission and access to, or treatment or employment in its programs or activities. As a religious educational institution, Rainier Christian Schools is permitted and reserves the right to prefer employees and prospective employees on the basis of religion.*

**Please complete all sections of this application by typing or printing legibly.**

Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Phone: Home: \_\_\_\_\_ Business: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail \_\_\_\_\_ Social Security Number \_\_\_\_/\_\_\_\_/\_\_\_\_

## Employment Desired

Position(s) for which you are applying: \_\_\_\_\_

Part Time  Full Time  Regular  Temporary

Why are you applying for a position with Rainier Christian Schools?

\_\_\_\_\_  
\_\_\_\_\_

What days and hours are you available for work? \_\_\_\_\_

Are you available for work overtime or on weekends, if necessary? \_\_\_\_\_

Date available for work: \_\_\_\_\_

Have you filed an application with Rainier Christian Schools before? \_\_\_\_\_

Have you ever been employed by Rainier Christian Schools before? \_\_\_\_\_

Salary desired \_\_\_\_\_

**Personal Information**

Are you at least 18 years old? \_\_\_Yes \_\_\_No

(If under 18, hire is subject to verification that you are of minimum legal age.)

If hired, can you present evidence of your United States citizenship or proof of your legal right to live and work in this country? \_\_\_Yes \_\_\_No

Are you able to perform the essential functions of the job for which you are applying? \_\_\_Yes \_\_\_No  
(Applicant will receive a position/job description for the position) If no, describe the functions that cannot be performed.

---

---

*(Note: We comply with the ADA and consider reasonable accommodations that may be necessary for eligible applicants/employees to perform the essential functions.)*

Have you been convicted of a crime or released from prison within the last seven years? \_\_\_Yes \_\_\_No  
(A conviction record will not necessarily bar an applicant from employment.)

If yes, briefly describe the nature of the crime(s), the date and place of conviction, and the legal disposition of the case.

---

**Specific Skills/Qualifications**

*Testing is normally required for specific office skills that are the essential functions of a specific position description. State N/A if a skill is not applicable to the position for which you are applying.*

Typing: \_\_\_\_\_ wpm

Data Entry: \_\_\_Yes \_\_\_No

Dictaphone: \_\_\_Yes \_\_\_No

Shorthand: \_\_\_\_\_ wpm

Bookkeeping: \_\_\_Yes \_\_\_No

10 Key (by touch) \_\_\_Yes \_\_\_No

Additional office skills or special skills that are relevant to the position applied for, or that may have broader applications to the work and mission of Rainier Christian Schools:

---

Computer application programs (word processing, spreadsheets, databases, etc.) in which you are proficient:

---

---

Languages (other than English) that you can read, write and speak fluently:

---

### Employment History

List past three (3) employers, **beginning with the most recent**. Provide as much detail as possible. Indicate any name change. **Please complete this section even if you are submitting a resume.**

---

Name and address of employer:	Date Employed (Mo/Yr)	Base Salary
_____	From: _____	Start: \$ _____ /Mo.
_____	To: _____	Ending: \$ _____ /Mo.
_____	Business Phone (____)	
Position(s) held (title) _____		
Describe duties: _____		
_____		
Supervisor's Name: _____ Title: _____		
Reason for Leaving _____		

---

Name and address of employer:	Date Employed (Mo/Yr)	Base Salary
_____	From: _____	Start: \$ _____ /Mo.
_____	To: _____	Ending: \$ _____ /Mo.
_____	Business Phone (____)	
Position(s) held (title) _____		
Describe duties: _____		
_____		
Supervisor's Name: _____ Title: _____		
Reason for Leaving _____		

---

Name and address of employer:	Date Employed (Mo/Yr)	Base Salary
_____	From: _____	Start: \$ _____ /Mo.
_____	To: _____	Ending: \$ _____ /Mo.
_____	Business Phone (____)	
Position(s) held (title) _____		
Describe duties: _____		
_____		
Supervisor's Name: _____ Title: _____		
Reason for Leaving _____		

---

### Applicant's Statement of Christian Faith

Rainier Christian Schools is an evangelical Christian organization. We realize the key to a successful Christian school is its staff.

Because of the unique nature of our ministry, we require that our employees have personally accepted Jesus Christ as their Savior and Lord, continually endeavor to grow in their walk of faith, and are committed to the goals and objectives of Rainier Christian Schools. Our employees are involved in times of prayer for the specific needs of the ministry. They also actively participate in departmental and organizational-wide devotional times.

The following questions will help us evaluate our compatibility.

Have you accepted Jesus Christ as your personal Savior and Lord?     Yes     No

Statement of Christian testimony and experience (Additional comments may be attached on a separate paper, but should be limited to no more than one page.) \_\_\_\_\_

---

---

---

---

---

---

---

---

Are you currently attending church?     Yes     No

If yes, what is the name of your church? \_\_\_\_\_

What is your pastor's name? \_\_\_\_\_

In what ways are you involved in your church and/or other Christian organizations?

---

---

---

(Note: Please read and sign Rainier Christian School's *Statement of Faith* on page 6.)

### Education/Training

List schools attended beginning with high school, including vocational/trade schools and/or other special training.

Level of School	Name of School	City/State/Country	Major/Minor	Degree/Certificate
High School/ Secondary School				
College/University				
Vocational or Trade				

### References

List individuals familiar with your capabilities *in addition to the supervisors previously noted* under employment (do not list relatives). You will need to sign a Reference Release Form that is attached to this application packet.

Name	Years Known	Company/ Organization	Position	Home or Business Address	Home and Business Phone

**RAINIER CHRISTIAN SCHOOLS  
STATEMENT OF FAITH**

Rainier Christian Schools was founded and functions upon the basic fundamental principles of the Word of God, and it espouses the historic Christian view of life as presented in the Bible. The following statements of faith and practice are held by Rainier Christian Schools:

1. We believe the Bible to be the God breathed, verbally inspired and only infallible, authoritative, inerrant Word of God, the final authority for faith and life. (II Tim. 3:16-17, II Peter 1:20-21)
2. We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit. (Gen. 1:1, John 10:30, John 10:37,38)
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory. (Isa. 7:14, Matt. 1:23, Luke 1:35, Heb. 4:15, Heb. 7:23-25, John 2:11, Heb. 9:12, Eph. 1:7-8, Col. 1:13-14, John 11:25, Acts 1:11, Rev. 19:11-16)
4. We believe that man is justified on the single ground of faith in the shed blood of Christ, and that only by God's grace, and through faith alone we are saved; and that man is exceedingly sinful by nature and that regeneration by the Holy Spirit is essential and an absolute necessity for his salvation. (Rom. 3:10,19,23,24, John 3:16-19, John 5:24, Eph. 2:4-10, Tit. 3:5,6)
5. We believe in the sanctifying ministry of the Holy Spirit, by whose indwelling, filling, and empowering the Christian is enabled to live a Godly life. (I Pet 1:2, John 16:13-15, Acts 1:8, Eph. 1:13-14, Eph. 5:18b, Eph. 4:30, I Cor. 3:16, I Cor. 6:19-20, Rom. 8:9-11)
6. We believe in the resurrection of both the saved and the lost, those who are saved unto eternal life and those who are lost unto eternal damnation. (John 5:28-29, Rev. 20:11-15)
7. We believe in the spiritual unity of believers in our Lord Jesus Christ. (I Cor. 12:12-13, Eph. 4:1-6, Gal. 3:26-28)
8. We believe in the creation of man, who has stewardship over all things, by the direct act of God. (Gen. 1:26-28, Gen. 5:1b-2, Col. 1:16-17)

The Statement of Faith is fundamental to basic Christian tenets and contains those doctrines to which we unreservedly adhere and teach.

APPROVED Rainier Christian Schools BOARD 1/23/01

I hereby attest that I have read the above *Statement of Faith* and am in full agreement with the tenets contained therein.

\_\_\_\_\_ \_\_\_\_\_  
*Applicant's Signature* *Date*  
Please print your name: \_\_\_\_\_

## Statement of Understanding

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and agree to have any of the statements checked by Rainier Christian Schools. I authorize the references listed above, including current or former supervisors, to provide Rainier Christian Schools any and all information concerning my previous employment and any pertinent information that they may have. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to Rainier Christian Schools, as well as from the use or disclosure of such information by Rainier Christian Schools or any of its agents, employees, or representatives. I understand that any misrepresentation, falsification, material omission of information on this application or information obtained in background checks (e.g., fingerprinting, DSHS Criminal History and Background Inquiry, etc.) may result in failure to receive an offer of employment or, if I am hired, in my dismissal from employment.

In consideration of my employment, I agree to conform to the rules and standards of Rainier Christian Schools, as amended periodically in Rainier Christian School's sole discretion. I further agree that my employment and compensation can be terminated at will, with or without cause, and with or without notice, at any time, either at my option or at the option of Rainier Christian Schools. (Teachers and administrators are subject to the conditions of employment outlined in their contracts.) I understand that no employee or representative of Rainier Christian Schools, other than the superintendent (or his or her official designate) of Rainier Christian Schools, has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing. Further, the superintendent of Rainier Christian Schools may not alter the at-will nature of the employment relationship unless he signs a written document in which he specifically and clearly indicates an intent to do so. I also understand that all offers of employment are conditioned on the receipt of satisfactory response to reference requests and the provision of satisfactory proof of an applicant's identity and legal authority to work in the United States.

---

*Applicant's Signature*

---

*Date*

Please print your name: \_\_\_\_\_

## Miscellaneous Information

Referral source for this position:

- Walk-in/personal initiative
- Friend \_\_\_\_\_
- Relative \_\_\_\_\_
- Employee \_\_\_\_\_
- Advertisement \_\_\_\_\_
- Other \_\_\_\_\_

## Supplemental Information

The information below is only required from individuals seeking **teaching** or **educational administrative** positions with Rainier Christian Schools.

Please indicate the position(s) for which you wish to be considered:

- Pre-school or Day Care  
 Kindergarten  
 Elementary, grade(s) \_\_\_\_\_  
 Junior High, subject area(s) \_\_\_\_\_  
 High School, subject area(s) \_\_\_\_\_  
 Administrator (Principal, Assistant Principal), grade level \_\_\_\_\_  
 Special Education, grade level \_\_\_\_\_  
 Counseling, grade level \_\_\_\_\_  
 Specialist: Music \_\_\_\_\_ P.E. \_\_\_\_\_ Library \_\_\_\_\_ Other \_\_\_\_\_

Type of position desired:  Full-time,  Part-time,  Shared-staffing,  Substitute

---

Special skills, training or abilities: Please list extracurricular activities or athletics programs which you would be capable of and willing to direct, sponsor, advise, or coach. Indicate grade level and ability level.

---

---

Please attach copies of all your college/university transcripts. Should you be offered a position, official copies of your college/university transcripts will be required.

Total units after earning BA \_\_\_\_\_ (semester/quarter) Graduate units completed \_\_\_\_\_

Have you taken a course(s) in the Philosophy of Christian Education? If so, what course(s), when and where?

---

---

If you have not had any courses in the Philosophy of Christian Education, would you be willing to take such a course via in-service or other means? \_\_\_\_\_

Have you had other courses/training specifically related to Christian schools? \_\_\_\_\_

Please give details \_\_\_\_\_

---

### Personal Philosophy of Education

*On separate paper, please answer the following questions.*

1. Why do you wish to teach in a Christian school?
2. What are the main characteristics that distinguish a Christian school from a public school?
3. What do you consider to be the proper classroom atmosphere for learning?
4. What is your philosophy of discipline? What is your attitude toward corporal punishment?
5. What areas do you feel are your strengths? Weaknesses?
6. What do you believe about the origin of the earth and mankind?
7. Please summarize any additional information that you would like to present regarding your candidacy for a teaching/administrative position with Rainier Christian Schools.