

CHILDREN'S MINISTRY DIRECTOR

New Orleans, LA

www.resurrectionnola.com

Profile

Church of the Resurrection is seeking an enthusiastic, passionate, and innovative individual to spiritually guide, plan and lead our children's ministry program. As a church family we take seriously our responsibility to assist in the spiritual training of our children and desire to prepare them for a lifelong relationship with Christ. While the primary focus of our children's director will be to serve the needs of children 0-12 years, guidance with the vision and initial creation of a youth group is expected. As the Director of Children's Ministry, the candidate should enjoy working with children, youth and serve as an example in being a faithful disciple, attending church regularly, and participating in church-wide activities.

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Experience & Education

We are seeking a candidate with 2+ years of experience in Children's Ministry. Although clear demonstration of capabilities without formal education will be considered, a background in Christian Education or having an Education Degree is preferred.

Description

This is a part-time position, with the potential to become full time, depending on the demand of the number of children and growing youth in the program. The primary responsibility of our Children's Director is to furnish the children of Resurrection, along with their families, a safe, engaging, and interactive environment for age-appropriate discipleship and spiritual formation. This is a leadership position and the responsibilities include (but are not limited to):

- Planning for and provisioning the various age groups during Sunday morning Children's Church (volunteers, prepared materials, supplies, security check-in/out procedures, environmental design)
- Recruiting, training, caring for a team of workers and volunteers
- Creating opportunities for further connection for children and parents outside of Sunday mornings
- Collaborating with the staff on curriculum, special events, family discipleship, and ministry design

Responsibilities

Sunday Mornings:

- Serve as the primary welcoming presence in children's ministry
 - Connect with families, visitors, gather contact info
- Coordinate set up / tear down of children's space
 - Safe, organized and effective
- Provide oversight of all member volunteers and workers
 - Ensure professionalism of workers (attire, role, attentiveness)
- Maintain supply levels
- Substitute teach as needed

Weekly:

- Prepare lesson plans for various classes (alligators, crawfish, pelicans)
- Communicate lessons, policies and procedures with volunteers & workers
- Connect and follow up with new-comers, new parents, and care needs
 - Welcome letter including policies / procedures
- Organize children's church for special events
- Manage paid worker schedule
- Attend and participate in staff meetings

Monthly:

- Review, update, and implement policies and procedures
 - Prepare and lead volunteers & workers
- New volunteers: introduce responsibilities and expectations
 - Perform periodic review of curriculum effectiveness
 - Update schedule and maintain budget as necessary

Ongoing Projects:

- Vision for Youth Program
 - Creation of mentorship program (youth and members)
- Separate monthly gatherings / church-related activities for elementary age and youth
- Coordinate regular children's ministry integration
 - Advent, Christmas, Palm Sunday, Easter, Mother's Day, etc.
- Establish personal connection with families
 - Updates on their child's growth and development
 - Offer assistance / guidance as needed

Compensation

Competitive hourly rate. Hours are tracked weekly. Time off is flexible with notice.

Contact

Please email your references and resume to [Ashley Johnston](#) or [Info](#).