

## **Transitional/Interim Pastor - First Presbyterian Church of Vineland, NJ**

**Position title:** Transitional/ Interim Pastor, First Presbyterian Church

**Reports to:** Session and its Personnel Committee, with reporting responsibilities to the Committee on Ministry of the West Jersey Presbytery regarding the process of the interim/transition period.

**Purpose:** The Interim Pastor will work with the Session and church staff to provide opportunities for members to engage in worship, discipleship and mission. The Interim Pastor will use his/her developed interim specialist skills to assess the congregation's current and long term needs and provide inspiring counsel and leadership to help the church identify what it is called to be in the future. The Interim Pastor will support the congregation so that the church can continue to identify its mission and purpose as the body of Christ during the time between installed ministers. The Interim Pastor will help prepare the congregation for the new pastoral leadership.

### **Qualifications:**

1. A teaching Elder who has completed Interim Ministry Training and displays a knowledge of and a commitment to West Jersey Presbytery policy.
2. Experience in supervising church staff and volunteers.
3. Experience in conflict resolution
4. Has effective interpersonal and communications skills
5. Possesses defined skills in dealing with people and be willing to have a two-way conversation.

### **Responsibilities:**

1. To provide an outstanding biblical based preaching and teaching ministry to a church in transition.
2. To perform administrative duties working with the church staff and volunteers guided by their job descriptions.
3. To moderate Session meetings and meet with committees monthly or as the need arises.
4. To assist in congregation communication through publications, personal contact and other means.
5. To attend and support church functions.
6. To assist the congregation in the interim task of:
  - A. Celebrating the church history - It is important for the congregation to know their heritage and appreciate it so they may be aware of the issues and concerns that need to be resolved in order to move forward.
  - B. Discovering a new identity - Develop a vision to which the congregation is being called. Define what the church wants to be in the future.

C. Facilitating shifts in power and leadership - Provide guidance and positive support in areas of leadership that are appropriate for the changing situation.

D. Rethinking denominational linkages - Making the congregation aware of the support and resources they can receive through Presbytery, Synod and General Assembly.

E. Preparing for the welcome of a new pastor - After a new vision is established, the congregation should commit to the new pastor and the new vision for the future.

7. To administer the sacraments of communion and baptism and to officiate at weddings and funerals of church members.

8. To provide services for those in crisis situations, visiting church members, and counseling as needed.

**Length of Time:** 3 - 12 months with a 30 day release clause by either the Pastor or by the church. Length of time may be extended.

**Hours worked per week:** 16 hours (1/3 time) Sunday plus one day a week

**Salary:** \$17,675 annual SECA: Up to \$800 for 12 months based on time served

**Vacation Time:** 1 week per quarter or 1 month (4-5 Sundays)

**Travel Reimbursement:** Minimum \$1000 (vouchered) IRS. Travel time is not included in hours to be worked nor is mileage paid traveling to and from the church.

**Continuing Education:** 1 week every 6 months with a minimum of \$750 (vouchered).

\*\* prefer applicants reside within 50 miles of Vineland.

**Applications due by August 30, 2017 to**

Camille Johnson

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Other questions contact

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