Shared Ministry Mission

St. Joan of Arc is a giving community. We are generous with our financial resources, as well as our time and diverse talents.

St. Joan of Arc’s ministries are made possible by sharing your unique gifts and talents. Your time and energy in these ministries affirms that God calls all people to ministry.

Thank you—you are a blessing!

Shared Ministry Opportunities

2022-2023

To begin or continue serving in a ministry, complete the registration form in this booklet or online: www.stjoan.com/sm_volunteer
<table>
<thead>
<tr>
<th>INDEX TO MINISTRIES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Adult Learning</strong></td>
</tr>
<tr>
<td>* Scripture Matters (038)</td>
</tr>
<tr>
<td>* Centering Prayer (040)</td>
</tr>
<tr>
<td>* SAGES Older Adults (041)</td>
</tr>
<tr>
<td>* Men’s Group (051)</td>
</tr>
<tr>
<td>* Women of St. Joan of Arc (057)</td>
</tr>
<tr>
<td><strong>Faith Formation (Grades K-5)</strong></td>
</tr>
<tr>
<td>* Grades K-5 Teacher Weekly (207), Every Other Week (208)</td>
</tr>
<tr>
<td>* Elementary Aide (216)</td>
</tr>
<tr>
<td><strong>Faith Formation (Grades 6-12)</strong></td>
</tr>
<tr>
<td>* Small Group Facilitator (510)</td>
</tr>
<tr>
<td>* Micah Service Lead (512)</td>
</tr>
<tr>
<td>* Outreach Event Leader (515)</td>
</tr>
<tr>
<td>* Camp/Retreat Adult Leadership (516)</td>
</tr>
<tr>
<td>* Hospitality Ministry (517)</td>
</tr>
<tr>
<td>* Confirmation Small Group Facilitator (518)</td>
</tr>
<tr>
<td><strong>Liturgy, Music, Sacraments</strong></td>
</tr>
<tr>
<td>* Eucharistic Minister 9 AM Sunday (005); 11 AM Sunday (006)</td>
</tr>
<tr>
<td>* Holy Thursday Evening Mass Foot Washing (009)</td>
</tr>
<tr>
<td>* Good Friday Services Candle Bearer (010)</td>
</tr>
<tr>
<td>* Video/Photography Assistant (014)</td>
</tr>
<tr>
<td>* Adult Choir (015)</td>
</tr>
<tr>
<td>* Lauder Linens (016)</td>
</tr>
<tr>
<td>* Liturgical Reader/Saturday or Sunday (017)</td>
</tr>
<tr>
<td>* Creative Seasonal Liturgical Planning/Decorating (019)</td>
</tr>
<tr>
<td>* Baptism Garments (020)</td>
</tr>
<tr>
<td>* Baptism Assistant (021)</td>
</tr>
<tr>
<td>* RCIA Sponsor (022)</td>
</tr>
<tr>
<td>* Baptism Educators (023)</td>
</tr>
<tr>
<td>* Family Mass Opportunities (026)</td>
</tr>
<tr>
<td><strong>Maintenance</strong></td>
</tr>
<tr>
<td>* Maintenance Help (072)</td>
</tr>
<tr>
<td>* Landscape &amp; Gardens (073)</td>
</tr>
<tr>
<td>* Fall Campus Clean-Up (074)</td>
</tr>
<tr>
<td>* Sunday Chair Pick Up (075)</td>
</tr>
</tbody>
</table>

**Parish Life**
* Prayer Partners (018)  
* Young Adults Social Group (039)  
* Parish Book Club (049)  
* Concert Series Hospitality (050)  
* Seder Celebration/Ritual Meal (053)  
* Wednesday Lenten Soup Supper (054)  
* LGBTQ+ Social Group (055)  
* New Parishioner Welcome (058)  

**Parish Office**
* Receptionist Mornings (059) Afternoons (060) Evenings (061) Saturdays (062) Sundays (063)  
* Staple Envelopes to Bulletins (067)  

**Pastoral Care**
* Prayer Shawl Ministry (080)  
* Parish Visitors (081)  
* Funeral Receptions (083)  
* PREPARE Mentor Couples (084)  
* Feed My Sheep (085)  
* Grief Support Facilitator (086)  
* Mental Health Hospitality (087)  
* Mental Health Library (088)  
* Mental Health Ministry Committee (089)  
* Memorial Garden Committee (090)  
* Communion Ministry (091)  
* Card Ministry (092)  

**Peace, Justice & Charity**
* Health Care for All MN (027)  
* Housing Ministry (028)  
* ISAIAH (029)  
* Welcome the Stranger (030)  
* Building an Antiracist Church (031)  
* Sister Parish (032)  
* Mobile Loaves Twin Cities (033)  
* Peace Action Ministry (034)  
* Warm Hands, Warm Hearts (035)  
* Peace & Justice E-Network (036)  
* CARE Committee (042)  
* EcoSpirits (044)  

**Website**
* Reporter (070)Web & Social Media Photographer (071)
Scripture Matters: (038) Numerous opportunities for individuals to journey individually and in community to study, reflect on and discuss the relevance of scripture to their life experiences. Review the SJA Bulletin and website for current and upcoming series.

Staff liaison Cynthia Bailey Manns, cmanns@stjoan.com

Centering Prayer: (040) A receptive method of Christian silent prayer which deepens our relationship with God...a prayer in which we can experience God’s Presence within us. Join us Sundays in the Arc (located across the street, north of the parking lot), 10:15-10:45 am, for an in-person meditation. We will also be simultaneously on Zoom. FFL, contact Ray Spack at raymondspack@gmail.com.

SAGES Older Adults: (041) Encourages Seniors to share collective wisdom gained by their life experiences with the wider SJA community and other Seniors. Plan workshops, lectures, and other opportunities for people to gather, listen, talk, and celebrate. Review the SJA Bulletin and the website Events page for current and upcoming programs and events.

Staff liaison Cynthia Bailey Manns, cmanns@stjoan.com

Men’s Group: (051) Opportunities for fellowship, education, and faith sharing that support participants as they deepen their faith, engage in meaningful relationships, and serve in ways that advance the common good in the world. The Men’s Retreat is an annual opportunity to gather with a theme pertinent to the needs and interests of participants. Review the SJA Bulletin and website Events page for up-to-date news.

Staff liaison Cynthia Bailey Manns, cmanns@stjoan.com

Women of St. Joan of Arc: (057) Programs that build community, connect women of different generations, invite story sharing, and feed one’s spirit. These programs and volunteer opportunities are open to all women.

Staff liaison Cynthia Bailey Manns, cmanns@stjoan.com

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Grades K-5 Teacher: Teach lessons for elementary age children Sunday mornings, weekly or every other week. Training, lesson plans & support are provided. Teens are encouraged to teach.

Staff liaison Marie Bissonnette, mbissonnette@stjoan.com.

10:00 - 10:50 am Weekly (207)
10:00 - 10:50 am Every Other Week (208)

Elementary Aide: (216) Assist teachers with elementary age children Sunday mornings. Support provided. Teens are encouraged to sign up.

Staff liaison Marie Bissonnette, mbissonnette@stjoan.com.

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All adult volunteers who have contact with children and youth are required to complete a Background Check, VIRTUS* training, and sign a Code of Conduct form.

To complete these requirements, go to virtusonline.org.
Questions, contact Safe Environment Coordinator:
Diane Haugesag, dhaugesag@stjoan.com.

*VIRTUS, Protecting God’s Children, is a child abuse awareness course offered by the Archdiocese of Saint Paul and Minneapolis
Small Group Facilitator: (510) Prepare for and facilitate discussions for a Sunday small group (10-10:55 am).

Micah Service Lead: (512) Work with staff on site, site contact, and reminder calls to teens. Mentor youth in dependable and accountable commitment to service sites. Once per month, 4-5 hours. October-May.

Outreach Event Leader: (515) Provide leadership during social events, such as games night, cookie decorating, and more.

Camp/Retreat Adult Leadership: (516) Assist with middle and high school camps and retreats offsite in Fall and Summer.

Hospitality Ministry: (517) Be available to assist with hospitality duties on Sundays.

Confirmation Small Group Facilitator: (518) Facilitate discussions for groups of 6-8 students. Materials provided.

If you are interested in serving in any of these ministry opportunities, contact Dennis Heaney for more information.

DHeaney@stjoan.com

Liturgy, Music, Sacraments

Eucharistic Minister: Offer Eucharistic Cup and Bread during Gym Mass communion. Greet parishioners, distribute bulletins and serve refreshments after Mass. Choose your own schedule. Staff liaisons Marvina Kurtz, mkurtz@stjoan.com.

Sunday 9:00 am Gym Mass (005)
Sunday 11:00 am Gym Mass (006)

Holy Thursday Evening Mass Foot Washing: (009)
Participate in this meaningful Holy Week service. Seeking several parishioners for foot washing reenactment. All ages welcomed!
Staff liaison Anna Vagle, avagle@stjoan.com

Good Friday Services Candle Bearer: (010) This beautiful liturgy includes music, readings, and visual representations of the Stations of the Cross. Candle bearers needed for 3:00 pm and 7:00 pm services. All ages welcomed!
Staff liaison Anna Vagle, avagle@stjoan.com

Video/Photography Assistant: (014) Assist with set-up for special projects such as concerts and events. Video and photography skills helpful.
Staff liaison Brennan Hall, bhall@stjoan.com.
Adult Choir: (015) A special liturgy and events choir that rehearses on Thursday evenings (Sept-April), with heavy commitment to Christmas, Holy Week and Easter. We have the privilege of singing with professional artists as well as joining our voices with neighboring choirs for events and concerts. If you can sing in tune, have the love of music and want to be a part of a joyful music family—join us! Teens are welcomed!
Staff liaison Anna Vagle, avagle@stjoan.com.

Launder Linens: (016) Pick up and launder church linens once per month.
Staff liaison Marcia Kurtz, mkurtz@stjoan.com.

Liturgical Reader/Saturday or Sunday: (017) Read at 5:00 pm Saturday Mass or 9:00 or 11:00 am Sunday Gym Mass. Required Reader’s workshop for new volunteers.
Staff liaison JP Fitzgibbons, jfitzgibbons@stjoan.com.

Creative Seasonal Liturgical Planning/Decorating: (019) Assist with planning Gym and/or Church décor including seasonal plants and live flowers. Help with installation for Masses and special events
Staff liaison Anna Vagle, avagle@stjoan.com.

Baptism Garments: (020) Sew and/or embroider infant baptismal stoles.
Staff liaison JP Fitzgibbons, jfitzgibbons@stjoan.com.

Baptism Assistant: (021) Assist the priests with baptisms. Rotating schedule: 1st and/or 3rd Sundays of the month, 12:15 - 1:15 pm.
Staff liaison JP Fitzgibbons, jfitzgibbons@stjoan.com.

RCIA Sponsor: (022) Sponsor an adult going through the RCIA process. You must be Catholic and have a willingness to share your own faith journey and the ability to listen and support the candidate. RCIA meets bi-weekly on Tuesday evenings from Fall through spring: weekly through Lent, and two Sunday morning commitments. The Sacraments of Initiation and Rite of Reception occur at Easter Vigil.
Staff liaison Cynthia Bailey Manns, cmanns@stjoan.com.

Baptism Educators: (023) Teach baptism preparation classes for families having children baptized. Training provided; rotating schedule, two classes a month.
Staff liaison JP Fitzgibbons, jfitzgibbons@stjoan.com.

Family Mass Opportunities: (026) Family friendly!
Opportunities for children and adults to host and participate in as musicians, projectionists, sacristans, and petitioners.
Staff liaison Gabrielle Dane, gdane@stjoan.com

St. Joan of Arc is a joyful Christian community which celebrates the loving word of God in worship and action. We transcend traditional boundaries and draw those who seek spiritual growth and social justice. We welcome diverse ideas and encourage reflection on the message of the Gospel. We are committed to the equality of all our members and strive to ensure their full participation through liturgy, education and service. By these means we seek to empower all who come to grow in wisdom and bring to reality the promise of Christ.”

-St. Joan of Arc Mission Statement
Parish Life

Prayer Partners: (018) Prepare and lead special Prayer Services responding to our community’s needs. Services include meditative prayer, scripture reflection, music, and ritual.
Staff liaison Cynthia Bailey Manns, cmanns@stjoan.com

Young Adults Social Group: (039) Gather monthly for fellowship and to participate in social and ministry events within and outside of SJA. Come together to support each other, exploring what it means to live a spiritual life of questioning and discerning.
Staff liaison Cynthia Bailey Manns, cmanns@stjoan.com

Parish Book Club: (049) Build community through the shared experience of great stores. Social hour at 6 pm and discussion from 6:30-8:00 pm. Everyone is welcome any time for read and discuss monthly book selections.
Staff liaison Cynthia Bailey Manns, cmanns@stjoan.com

Concert Series Hospitality: (050) Assist with set up; serve snacks and beverages during intermission; assist with clean-up and chair take-down. May be asked to host musicians, assemble cookie trays or sell CDs.
Staff liaison Anna Vagle, avagle@stjoan.com

Seder Celebration/Ritual Meal: (053) Holy Week community dinner. Set up, serve or clean up.
Staff liaison Marcia Kurtz, mkurtz@stjoan.com

Wednesday Lenten Soup Supper: (054) Calling all soup and bread makers! Join the crew at this fundraiser for local social service agencies.
Staff liaison Marcia Kurtz, mkurtz@stjoan.com

LGBTQ+ Social Group: (055) Attend (and help plan!) social, spiritual, and educational gatherings for all parishioners, with a special welcome to our LGBTQ+ community.
Staff liaison Julie Madden, jmadden@stjoan.com

New Parishioner Welcome: (058) Join the team that phones newly registered parishioners to welcome them to SJA and offer a friendly hello!
Staff liaison Diane Haugesag, dhaugesag@stjoan.com

Pastoral Care

Prayer Shawl Ministry: (080) Share your gift of knitting or crocheting by creating prayer shawls for our community.
Staff liaison Sherri Stella, stella@stjoan.com

Parish Visitors: (081) One-to-one support ministry to parishioners through long or short term confidential listening, visits or phone calls. May include prayer and communion.
All training and materials provided.
Staff liaison Sherri Stella, stella@stjoan.com

Funeral Receptions: (083) Assist with set-up, serving and clean-up. Day time flexibility appreciated.
Staff liaison Marcia Kurtz, mkurtz@stjoan.com

PREPARE Mentor Couples: (084) Minister to engaged couples through discussion, positive feedback in support of PREPARE Inventory assessment results.
Staff liaison Sherri Stella, stella@stjoan.com

Feed My Sheep: (085) Bring Communion on a regular basis to patients at HCMC. Must interview with SJA and HCMC staff.
Vital outreach to people removed from their own communities by illness.
Liaison Cecelia Erickson, ceceliaerickson@comcast.net

Grief Support Facilitator: (086) Facilitate grief support groups. Training provided.
Staff liaison Sherri Stella, stella@stjoan.com

Memorial Garden Committee: (090) Manage and oversee, in collaboration with the Pastor, Maintenance Director and Memorial Garden Administrator, the use and maintenance of the Memorial Garden and its interment sites. Minimally meets one time annually or as needed to carry out functions.
Staff liaison Pam Oleson-Kramer, pkremer@stjoan.com
Pastoral Care continued

Communion Ministry: (090) Bring Communion on a regular basis to the homebound. Training provided.
Staff liaison Sherri Stella, sstellast@stjoan.com

Card Ministry: (092) Create homemade cards for parishioners.
Staff liaison Sherri Stella, sstellast@stjoan.com

Mental Health Ministry
Attend our monthly events to become familiar with our ministry and the people involved.

Mental Health Hospitality: (087) Greet attendees; assist with set-up and clean-up of the resource and food tables before and after 2nd Monday monthly events.
Staff liaison Sherri Stella, sstellast@stjoan.com

Mental Health Library: (088) Weekly: card/shelve returned books; stamp/pocket new books; organize/clean shelves; check inventory of booklets and pamphlets.
Staff liaison Sherri Stella, sstellast@stjoan.com

Mental Health Ministry Committee: (089) Help plan the Mental Health Second Monday Speaker Series and community awareness events.
Staff liaison Sherri Stella, sstellast@stjoan.com

Peace, Justice & Charity

Health Care for All MN: (027) Educate and advocate for health care reform with our SJA chapter of the statewide organization.
Staff liaison Julie Madden, jmadden@stjoan.com

Housing Ministry: (028) Ensure that everyone has safe, affordable, and dignified housing, through our partnership with Beacon Interfaith Housing Collaborative.
Staff liaison Julie Madden, jmadden@stjoan.com

ISAIAH: (029) Organize in faith together for a thriving democracy and a caring economy in this powerful collaborative of more than 100 member congregations and communities.
Staff liaison Julie Madden, jmadden@stjoan.com

Welcome the Stranger: (030) Welcome and partner with immigrants, refugees, and asylees in our community, and collaborate with organizations committed to justice for immigrant communities.
Staff liaison Julie Madden, jmadden@stjoan.com

Building an Antiracist Church: (031) Journey together to end racist systems and structures in our church and community, and confront racism in our own lives.
Staff liaison Julie Madden, jmadden@stjoan.com

Sister Parish: (032) Through delegations and projects, we deepen our relationship of faith and friendship with our Sister Parish in Tierra Nueva Dos in Guatemala.
Staff liaison Julie Madden, jmadden@stjoan.com
Peace, Justice & Charity continued

**Mobile Loaves Twin Cities:** (033) Prepare and deliver meals to people in need, serving at multiple locations from the MLTC catering truck.
*Liaison Jeanne Leighton, leightonjeanne@gmail.com.*

**Peace Action Ministry:** (034) Follow the nonviolence of Jesus, and offer alternatives to militarism and violence.
*Staff liaison Julie Madden, jmmadden@stjoan.com.*

**Warm Hands, Warm Hearts:** (035) Collect and distribute warm coats and gloves for children in our annual collection.
*Staff liaison Julie Madden, jmmadden@stjoan.com.*

**Peace & Justice E-Network:** (036) Receive periodic emails from SJA regarding upcoming actions and events in our parish and community.
*Staff liaison Julie Madden, jmmadden@stjoan.com.*

**CARE Committee:** (042) Respond to parishioners and neighbors in need of emergency financial assistance for housing and utilities.
*Staff liaison Julie Madden, jmmadden@stjoan.com.*

**EcoSpirits:** (044) Connect our spirituality with our commitment to justice for the earth, and offer opportunities to learn and act for a sustainable future.
*Staff liaison Julie Madden, jmmadden@stjoan.com.*

**Receptionist:** Answer door and route phone calls to staff or voice mail. Light clerical duties. Fill in for staff on sick days, vacation and special events as needed.
*Staff liaison JP Fitzgibbons, jfitzgibbons@stjoan.com.*
Mornings 8:30 am-12:30 pm (059)
Afternoons 12:30 pm-4:30 pm (060)
Evenings 4:30 pm-8:00 pm (061)
Saturdays 8:30 am-12:00 pm (062)
Sundays 8:00 am-12:30 pm (063)

**Staple Envelopes to Bulletins:** (067) Daytime as needed.
*Staff liaison Nancy Becker, nbecker@stjoan.com.*

**Web Reporter:** (070) Write articles and photograph special SJA events. Send content to Web Content Administrator.
*Staff liaison Pam Oleson-Kremer, pkremer@stjoan.com.*

**Web & Social Media Photographer:** (071) Photograph SJA events and share photos with the Web Content Administrator Pam Oleson-Kremer, pkremer@stjoan.com or Social Media Manager Brennan Hall, bhall@stjoan.com.

**Maintenance Help:** (072) Assist maintenance team with special projects. Please list your talents.
*Staff liaison Steve Friedrichs, sfriedrichs@stjoan.com.*

**Landscape & Gardens:** (073) Seasonal yard work and garden maintenance for Parish campus and grounds.
*Staff liaisons Steve Friedrichs, sfriedrichs@stjoan.com*

**Fall Campus Clean-Up:** (074) Family friendly!
Work in teams on specific areas as assigned. Half-day on a Saturday in September; lunch provided!
*Staff liaison Steve Friedrichs, sfriedrichs@stjoan.com.*

**Sunday Chair Pick Up:** (075) Assist maintenance team picking up chairs 1/2 hour after 11:00 am Gym Mass ends.
*Staff liaison Steve Friedrichs, sfriedrichs@stjoan.com.*
Shared Ministry

Time and Talent Commitment

One Registration Form Per Person

Date ______________________
Name ______________________
Email ______________________
Phone ______________________

List the ministry code numbers for the ministries you wish to serve:
(Example: for Eucharistic Minister 9:00 am write 005)
____;____;____;____;____;____;____;
____;____;____;____;____;____;

Gift & Talent Abilities

If you have a special talent or ability you’d like to share with the parish, list them:

Return by email to registration@stjoan.com or mail to:
St. Joan of Arc Catholic Community—Shared Ministry
4537 Third Ave S, Minneapolis, MN 55419

REGISTER ONLINE: www.stjoan.com/sm_volunteer

Every year, when looking through our Shared Ministry opportunities, I am reminded of how many volunteers it takes to maintain the ministries, programs and activities of St. Joan of Arc. Our parish is vibrant and thriving, thanks to the hard work of many hundreds of people who regularly volunteer.

God entrusts us with gifts and talents to be shared and expressed through our works. I invite you to share yours. After considering these ministries, please make your selections and complete your registration on the website. If you are currently volunteering, please renew your commitment by completing the registration.

Thank you for your generous commitment of time and talent to our St. Joan of Arc Catholic Community.

Father Jim DeBruycker
Pastor