



**TEACHER APPLICATION**

**Position desired:** \_\_\_\_\_

Full Time     Part time

**Application date:** \_\_\_\_\_

**Date available:** \_\_\_\_\_

Your interest in Vineyard Christian School is appreciated. We invite you to fill out this application and return it to our school office. If an opening occurs for which it appears you may qualify, we will request that you have your placement file forwarded to our office. **We will also contact your references and view your social networking sites.** If there is continued interest in your candidacy, we will arrange for a personal interview. Once the interview phase is complete and if you are viewed as a potential employee, fingerprint testing and a criminal background check will be requested.

We realize that the key to a successful Christian School is its staff. We are grateful for those who are professionally qualified, who really love children, and who, by the pattern of their lives, exemplify Christ. We look forward to receiving your initial application. Thank you for your interest in the ministry of Vineyard Christian School. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

**A. APPLICANT'S NAME AND ADDRESS**

**Full name:** \_\_\_\_\_

**Current Address:** \_\_\_\_\_  
\_\_\_\_\_

How long have you lived at the above address? \_\_\_\_\_

**List previous addresses if you have lived at the above address less than 5 years.**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Phone** \_\_\_\_\_

Day

Evening

Cell

**Email Address:** \_\_\_\_\_

**Social Networking Addresses:** \_\_\_\_\_  
\_\_\_\_\_

**Permanent Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Have you ever been convicted of, or pled guilty or no-contest to a crime other than a minor traffic violation, or are you now under charges for any criminal offense?**

Yes  No. If you answered yes, please give a brief explanation of the situation.

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**B. POSITION DESIRED  
Preference**

Grade or subject in order of preference

- |                                       |                       |
|---------------------------------------|-----------------------|
| <input type="checkbox"/> Kindergarten | 1 <sup>st</sup> _____ |
| <input type="checkbox"/> Elementary   | 2 <sup>nd</sup> _____ |
| <input type="checkbox"/> Junior High  | 3 <sup>rd</sup> _____ |

**Future Plans** What would you like to be doing 5 years from now? \_\_\_\_\_

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**Special Abilities:** Please list activities or sports that you would be capable of and willing to direct, sponsor, advise, or coach. (Indicate grade or ability levels.) \_\_\_\_\_

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**C. CHRISTIAN BACKGROUND**

**Please carefully read our Statement of Faith and indicate your degree of support.**

We believe in the one triune God who exists in three Persons—the Father, the Son, and the Holy Spirit (Matthew 28:19).

We believe in the full humanity and deity of our Lord Jesus Christ, in his virgin birth, in his sinless life, in his substitutionary atonement, in his bodily resurrection, in his ascension to the right hand of the Father, and in his personal return in power and glory (John 1:14-18; 2 Corinthians 5:21).

We believe in the Holy Spirit, the Third Person of the Trinity who, among his various ministries, regenerates, sanctifies, guides, and empowers through his gifts, all believers (1 Corinthians 12:4-11; Galatians 5:16-23; Titus 3:5).

We believe that the Bible is the inspired, infallible Word of God and that it is our guide for faith and practice (2 Timothy 3:16-17).

We believe that all men and women are sinners and can only be justified by faith in the Lord Jesus Christ (Ephesians 2:1-10).

We believe in the spiritual unity of believers in our Lord Jesus Christ (1 Corinthians 12:12-13).

We believe in the resurrection of all men and women to a final judgment; eternal blessing for the righteous and eternal punishment for the wicked (Matthew 25:31-46).

We believe that the only legitimate marriage is the joining of one man and one woman. Furthermore, God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman, and any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography are sinful perversions of God's gift of sex.

**I fully support the Statement of Faith as written without mental reservations.**

Signature \_\_\_\_\_

**I support the Statement of Faith except for the area(s) listed and explained on a separate piece of paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.**

Signature \_\_\_\_\_

**Bible** Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, conduct, and truth?

Yes

No

Signature: \_\_\_\_\_

**Church:**

Do you regularly attend and support a local church? \_\_\_\_\_ How often do you attend? \_\_\_\_\_

Please provide the following:

Name of your Church: \_\_\_\_\_

Pastor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Church Service:**

In what church activities are you involved and with what degree of regularity? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What other Christian service have you done since becoming a Christian? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What is your attitude toward working with those ethnic diversity and those of other denominational beliefs? \_\_\_\_\_

\_\_\_\_\_

Are you capable of teaching a Bible class? \_\_\_\_\_ If yes, what would be your subject preference? \_\_\_\_\_

**Devotional Life:** Describe your routine of personal Bible study and prayer. \_\_\_\_\_

What books have you read recently that have helped you spiritually? \_\_\_\_\_

Please explain in your own words the Plan of Salvation or how someone becomes saved.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**D. PROFESSIONAL QUALIFICATIONS**

**Formal Training**

<u>Degree</u>	<u>Date Received</u>	<u>Issuing Institution</u>
_____	_____	_____
_____	_____	_____

Major(s) \_\_\_\_\_

Minor(s) \_\_\_\_\_

Cumulative grade point average **BA** \_\_\_\_\_ **Graduate work** \_\_\_\_\_

Total \_\_\_\_\_ units after date of Bachelors degree \_\_\_\_\_

(1 \_\_\_\_\_ unit x \_\_\_\_\_ + \_\_\_\_\_ unit)

**Teaching Experience:** Sequentially list your teaching experience with most recent first.

<u>Place</u>	<u>Grades/Subjects</u>	<u>Dates</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Number of years of teaching experience: **Public** \_\_\_\_\_ **Christian** \_\_\_\_\_

To what degree are you familiar with various Christian or secular curriculums (i.e., Ace, Abeka, Bob Jones, Saxon Math, Open Court Reading, etc.)? \_\_\_\_\_

Curricular Preferences? \_\_\_\_\_

Reason for leaving your most recent position? \_\_\_\_\_

Are you under contract for the ensuing year? Yes \_\_\_ No \_\_\_

**Other Experience** List other work or military experiences that may have significance for the type of position for which you are applying.

<u>Place</u>	<u>Type of Work/Experience</u>	<u>Dates</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

List any other educational advantages that you have had including opportunities for travel.

\_\_\_\_\_  
\_\_\_\_\_

List any books or articles that you have read recently that have helped you to grow professionally.

\_\_\_\_\_  
\_\_\_\_\_

**Teaching Credentials**

ACSI Teaching Certificate? \_\_\_\_\_ What level? \_\_\_\_\_ Expires? \_\_\_\_\_.

State Teaching Certificate? \_\_\_\_\_ Which state? \_\_\_\_\_

What kind? \_\_\_\_\_ Expires? \_\_\_\_\_

**\* Please attach photocopies of any certificates held.**

**Endorsement(s)** List semester hours in endorsement area(s)

\_\_\_\_\_  
\_\_\_\_\_

If you do *not* hold a certificate, what requirements do you lack? \_\_\_\_\_

\_\_\_\_\_

**Christian School Preparation**

Have you had any courses in the Christian Philosophy of Education? \_\_\_\_Yes \_\_\_\_No

If so, where and when? \_\_\_\_\_

\_\_\_\_\_

If not, would you be willing to take such a course by correspondence or otherwise?

\_\_\_\_\_

Have you had other courses giving specific training for Christian day schools? \_\_\_\_Yes \_\_\_\_No

Give details \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List any conferences in which you have participated or seminars that you have led.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe how teacher evaluation has been helpful to you.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**E. PERSONAL REFERENCES**

You will need to sign the Reference Release Form that is attached and return it with this application. Do not list family members or relatives for references.

Give three references that are qualified to speak of your spiritual experience and Christian service.

**Name, Complete Address, Phone, Email, Position**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

**School References**

Give three references that are qualified to speak of your professional training and experience. List your current or most recent principal or supervisor first.

**Name, Complete Address, Phone, Email, Position**

- 1. \_\_\_\_\_  
\_\_\_\_\_
- 2. \_\_\_\_\_  
\_\_\_\_\_
- 3. \_\_\_\_\_  
\_\_\_\_\_

**F. PERSONAL INTERESTS**

List memberships, offices, and honors obtained in:

High School

\_\_\_\_\_

College

\_\_\_\_\_

Currently

\_\_\_\_\_

List your hobbies and personal interests. \_\_\_\_\_

\_\_\_\_\_

What periodicals do you read regularly? \_\_\_\_\_

\_\_\_\_\_

**G. APPLICANT'S CERTIFICATION AND AGREEMENT**

I understand that Vineyard Christian School does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, gender, or handicap. I further understand that any offer of employment is conditioned on the proof of legal authority to work in the U.S.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

I authorize Vineyard Christian School to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by Vineyard Christian School such as employment records, performance reviews, and personal references. I further understand that Vineyard Christian School will require fingerprint testing and will perform a criminal background check. I release any person, organization, or company from liability or damage which may result from furnishing the information requested. I further waive the right to ever personally view any references given to Vineyard Christian School.

I further certify that I have carefully read and do understand the above statements.

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Signature of Applicant

Date



## **Authorization to Release Reference Information**

I have made application for a position with Vineyard Christian School. I authorize Vineyard Christian School to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews.

I also authorize Vineyard Christian School Administration to view my personal social networking sites listed on page 1 of this application.

I authorize the release and giving of any information requested by Vineyard Christian School such as employment records, performance reviews, and personal references whether such information is favorable or unfavorable to me.

I further waive the right to ever personally view any references given to Vineyard Christian School.

I further certify that I have carefully read and do understand the above statements.

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Applicant's Name (Print)

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Applicant's Signature

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Applicant's Social Security Number

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Date

## Vineyard Christian School Lifestyle Contract

Vineyard Christian School is a religious, non-profit Christian School and a representative of Vineyard Christian Churches worldwide. We require our staff members to whole-heartedly agree with our Statement of Faith, be born-again Christians, living their lives as Christian role models (*Romans 10:9-10; 1 Timothy 4:12; Luke 6:40*).

Staff members will conduct themselves in a way that will not raise questions regarding their Christian testimonies. A Christian lifestyle should reflect:

- the biblical perspective of integrity and appropriate personal behavior
- demonstrate a teachable spirit
- have an ability to share love for others
- a willingness to live contentedly under authority
- commit to follow the Matthew 18 principle when an issue arises with a fellow staff member or administration

The Statement of Lifestyle expects staff members to maintain a lifestyle based on biblical standards of moral conduct. Moral misconduct, which violates the occupational qualification for staff members to be Christian role models, includes, but is not limited to:

- promiscuity
- homosexual behavior
- use of illicit drugs
- premarital sex
- use of vulgar language
- use or viewing of pornographic material

Vineyard Christian School staff members will maintain a lifestyle based on biblical standards of moral conduct and will live their lives in accordance to the statement of lifestyle. Failure to do so may result in a reprimand or, in some cases, dismissal from employment. It is the goal of Vineyard Christian School that each employee will have a lifestyle where "...in everything, He might have the supremacy." (*Colossians 1:18*).

### Condition of Employment

The employee will demonstrate by precept and example the highest Christian virtue and personal decorum, serving as a Christian role model both in and out of school to pupils and their families and as an example to fellow faculty members in judgment, dignity, respect, and Christian living (*1 Tim. 4:12; Luke 6:40*). This includes, but is not limited to the refraining from such activities as:

- the use of alcohol that leads to drunkenness
- tobacco
- illicit drugs
- the use of vulgar and profane language.

I have read and fully understand the statement of lifestyle. I will commit to maintaining a lifestyle based on biblical standards of moral conduct and will live my life in accordance to the statement of lifestyle. (*Matthew 5:14*)

If I begin to struggle in any area of my life that violates the statement of lifestyle, I will commit to making the administration aware of my struggles, and will also confess my sins and seek prayer and guidance from the administration or a trusted believer from my church community. (*Proverbs 28:13*)

**Social Networking for Staff:**

1. Phone – text – email – social networking sites may only be accessed during breaks and lunch and **not** during your prep times. This time is set aside for you as a time for preparation for your class not personal time.
2. There will be no access from school computers for social networking sites. Designated computers will be set aside for research.
3. Social Networking:
  - a. Students may not “be a friend” or a member of a teacher’s social network until they reach the age of 18.
  - b. No pictures of students are allowed on a teacher’s personal website.
  - c. School issues, policies or questions about these may not be posted on personal sites.
  - d. We strongly recommend that you do not include parents as “friends” or members on your personal sites.
  - e. Pictures or language that is considered inappropriate, crude, profane or suggestive may not be posted on your personal site.
  - f. You are responsible for any content on your personal site in reference to the above criteria.
4. Discipline for offenses to these policies:
  - a. 1<sup>st</sup> offense: A written warning
  - b. 2<sup>nd</sup> offense: Suspension without pay
  - c. 3<sup>rd</sup> offense: Possible termination
5. If the nature of the offense is deemed severe, blatant or flagrant, the discipline taken may not follow the normal steps listed above but progress more quickly. An example of this would be discussions or comments about a student, a parent or fellow employee or negative comments about the school or church.

I have read and do agree to follow the above policies.

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Applicant’s Name

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Applicant’s Signature

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Date

