

PALM  **TECH**

home inspection software

V E R S I O N 9

HOW TO:

Add a Diagram

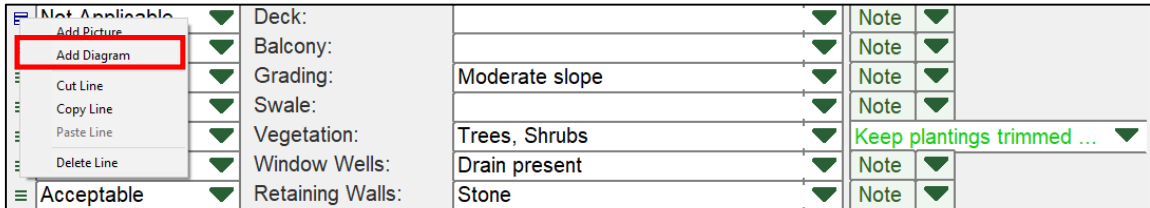
This step by step How To article explains how to add a diagram into your inspection file.

For a complete list of available How To documents, visit the Support section of our website: www.palm-tech.com/support/

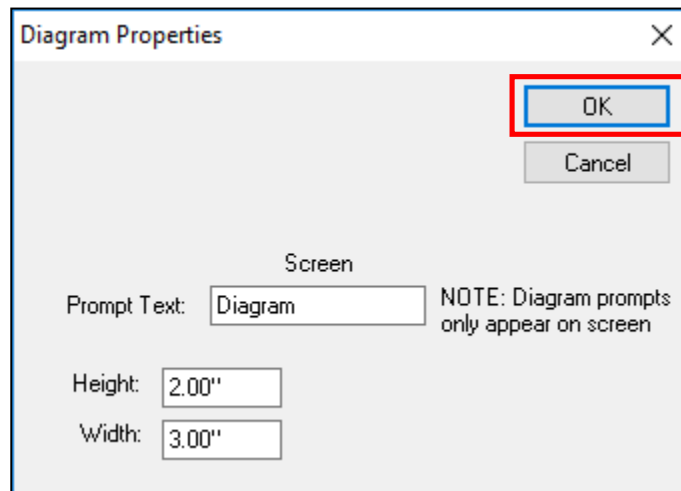
HOW TO: Add a Diagram

Palm-Tech includes the ability to draw simple diagrams and add them to your inspection files. It is important to note that this feature is only available with the PC version of Palm-Tech.

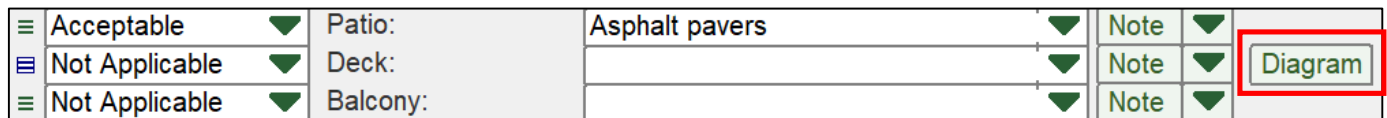
1. The first step is to right click on the line you want to add a diagram to and click on 'Add Diagram'.



2. Next, the 'Diagram Properties' screen appears. Here you can modify the 'Screen Prompt Text' and give the diagram a Height and Width. Once you have it set as you want, click on 'OK' to continue.



3. Now, on the line you added the diagram to you'll see a button for 'Diagram'. Click on this to pull up the 'Draw Diagram' Screen.

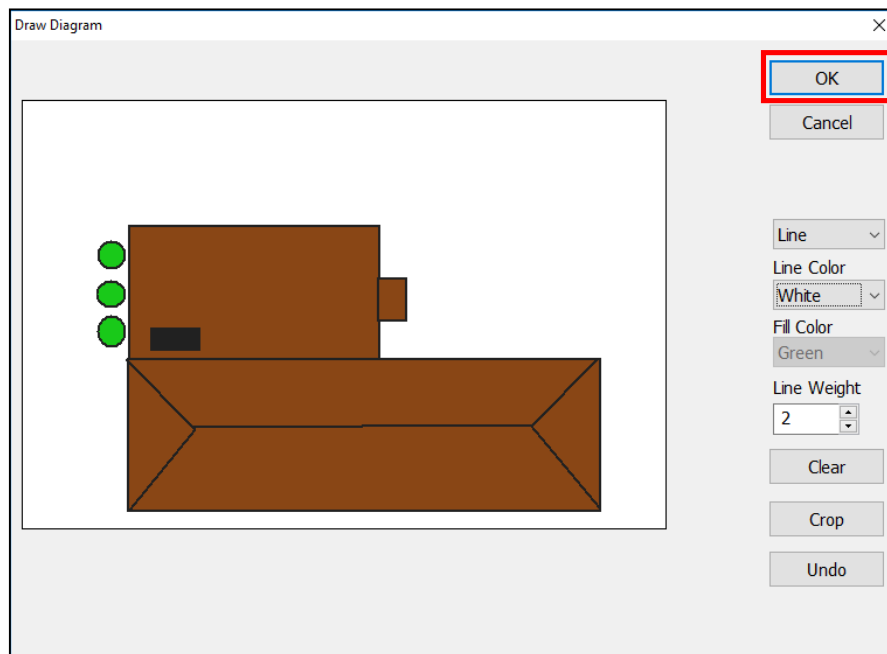


HOW TO: Add a Diagram

4. We are now looking at the 'Draw Diagram' Screen. You have a list of options on the right to use when drawing your diagram. You can choose different shape types (lines, circles, arrows, rectangles), colors, line weight, and 'Clear' or 'Crop' the image.



5. Once you have finished drawing your diagram, click on 'OK'.



HOW TO: Add a Diagram

6. You have now added a diagram into your inspection.

| | | | | | |
|--------------------|----------|----------------|---|--------|---|
| ☰ Acceptable ▼ | Patio: | Asphalt pavers | ▼ | Note ▼ | ▼ |
| ☰ Not Applicable ▼ | Deck: | | ▼ | Note ▼ | ▼ |
| ☰ Not Applicable ▼ | Balcony: | | ▼ | Note ▼ | ▼ |

Diagram Diagram drawn