



**Palm-Tech**  
HOME INSPECTION SOFTWARE

Step by Step

**How To**

**Add Tech Notes to an  
Inspection on the App**

*This How To article explains how to add tech  
notes into your inspections on the App*

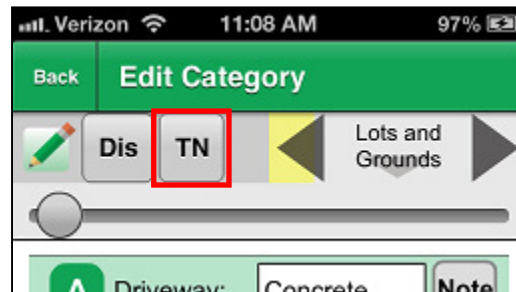
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Support section of our website: [www.palm-tech.com/support/](http://www.palm-tech.com/support/)

## HOW TO: ADD TECH NOTES TO AN INSPECTION ON THE APP

Tech Notes provide an area where you can input helpful inspection related information that won't appear in the report, but that you have easy access to. You are not required to use tech notes and many inspectors keep them blank.

Common uses for the tech notes include: inspection procedures, notes/reminders for the inspector, common defects to keep an eye out for, etc. There is a spot to input tech notes at the top of most categories.

1. With an inspection open, go to the category you want to add a tech note into. The first step is then to tap on the 'TN' button at the top of the category.



2. This brings up the 'Tech Note' window. On this screen you can enter whatever text you want for the tech note. When you have finished adding in the desired tech note tap on 'Close' and your tech note will be added for that category.

