



**Palm-Tech**  
HOME INSPECTION SOFTWARE

**Step by Step**

**How To**

**Add Markups to  
Pictures on a PC**

*This How To article explains how to add  
markups to pictures on a PC*

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Support section of our website: [www.palm-tech.com/support/](http://www.palm-tech.com/support/)

# HOW TO: ADD MARKUPS TO PICTURES ON A PC

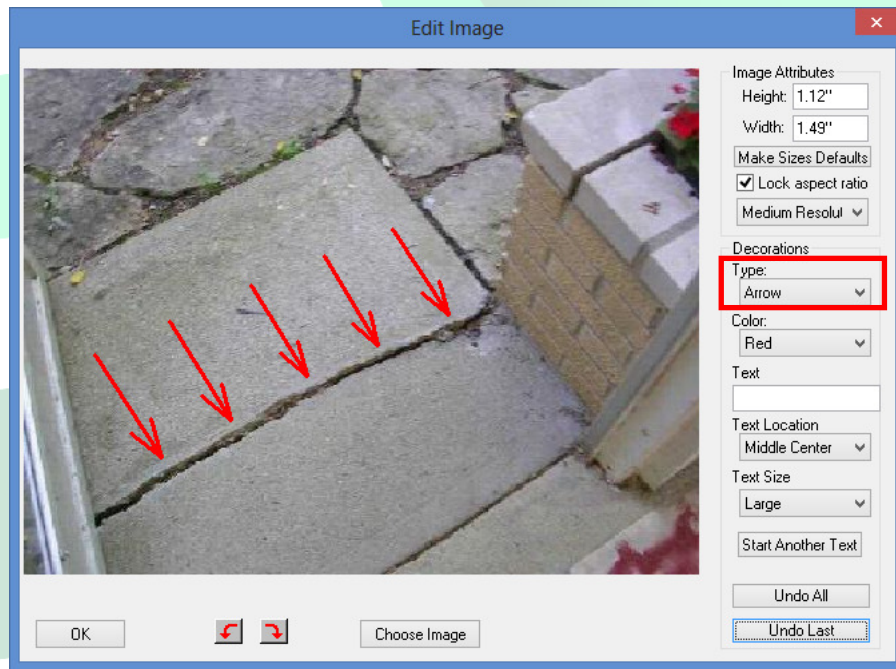
After adding pictures to your inspection on the PC, you are able to easily add arrows, ellipses, zoom-ins, and text to the photos.

1. Once a picture is added into the inspection, click on the thumbnail of the photo.



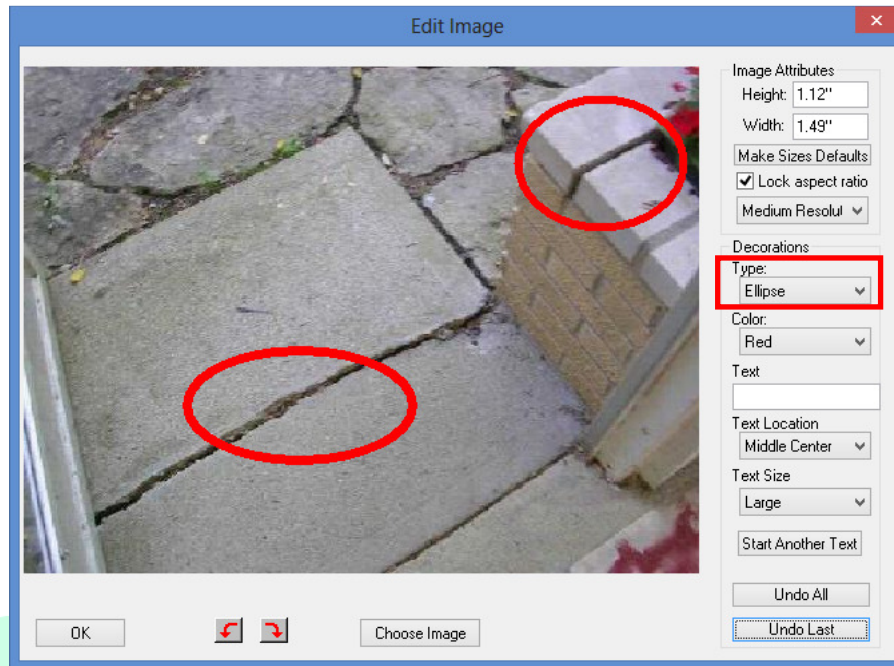
2. This will bring up the Edit Image screen. Here you can add your decorations. To select a decoration, click on the first dropdown box below Decorations. The different decoration options are listed below:

**Arrows:** To add an arrow, click the mouse on the photo and then drag the mouse to draw the arrow. When you release the click, the point of the arrow will be added.

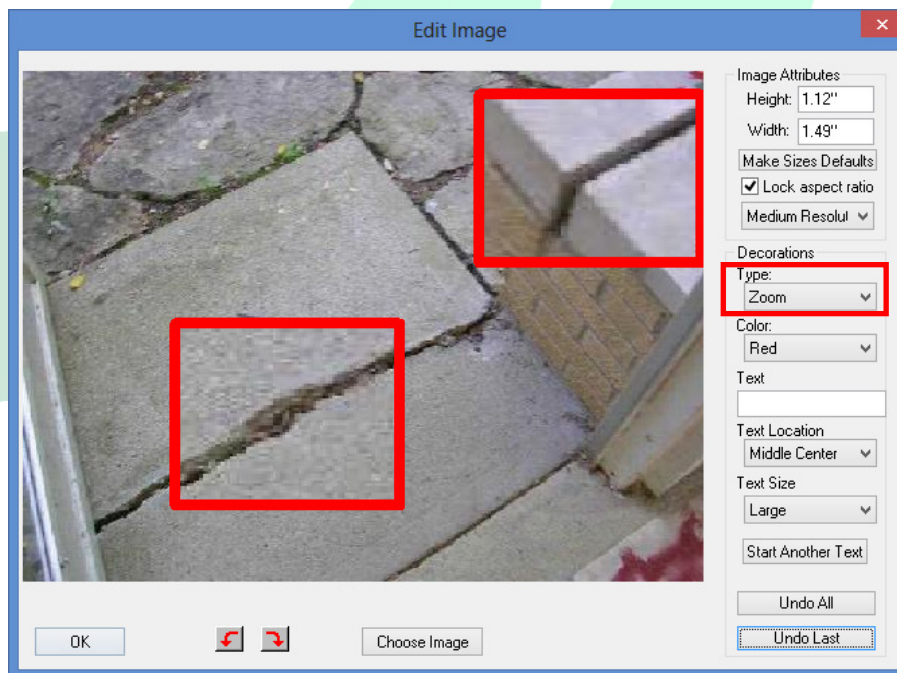


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**Ellipses:** To add an ellipse, click the mouse on the photo and drag the ellipse across to create it.

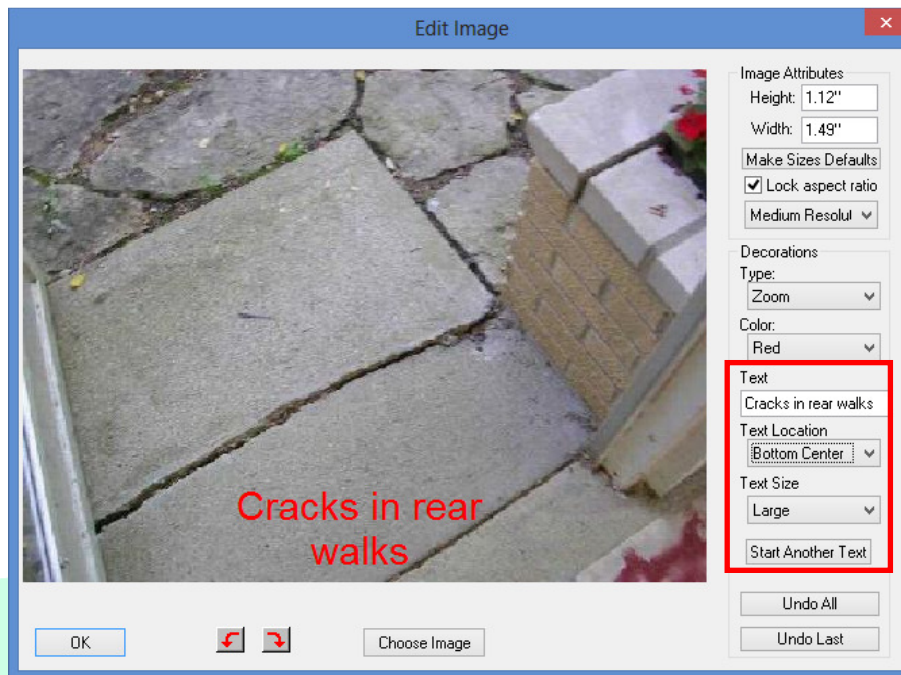


**Zoom-ins:** To add a zoom-in box, click the mouse on the photo and drag the mouse diagonally to draw the box around what you want to zoom in on.

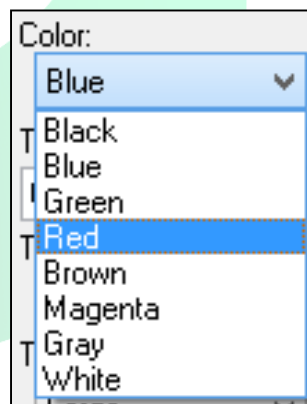


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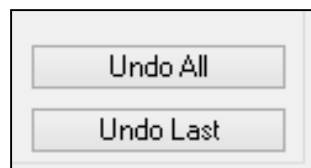
**Text:** To add text to a photo, click in the blank box below 'Text'. Type the text you want to add here. You can also change the location and size of the text here.



3. You can also edit the color of your decoration here as well.



4. If you make a mistake, you can undo the last change you made by clicking 'Undo Last'. Or you can clear all of the markups by clicking on 'Undo All'.



5. Once you are finished adding your markups, click OK.