



Palm-Tech
HOME INSPECTION SOFTWARE

Step by Step

How To

**Send Print Settings to
the Cloud**

*This How To article will walk you through how
to send your Print Settings to the Cloud.*

For a complete list of available How To documents visit the
Support section of our website: www.palm-tech.com/support/

HOW TO: SEND PRINT SETTINGS TO THE CLOUD

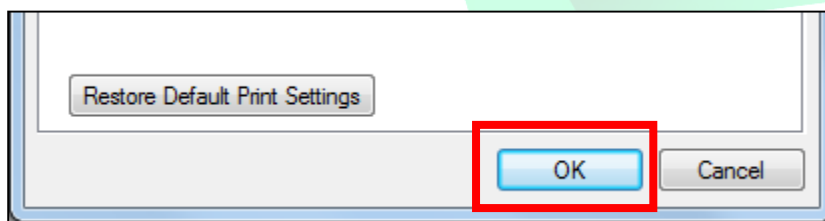
If you are going to create PDFs from the app you will want to send your Print Settings to the cloud. This will ensure that PDFs you create on the App will look the same as the PDFs you create on the PC. This how to will walk you through two ways to send your Print Settings to the cloud from your PC. The first method is from inside a report, and the second is from the Manage Cloud Drive screen.

Inside a Report

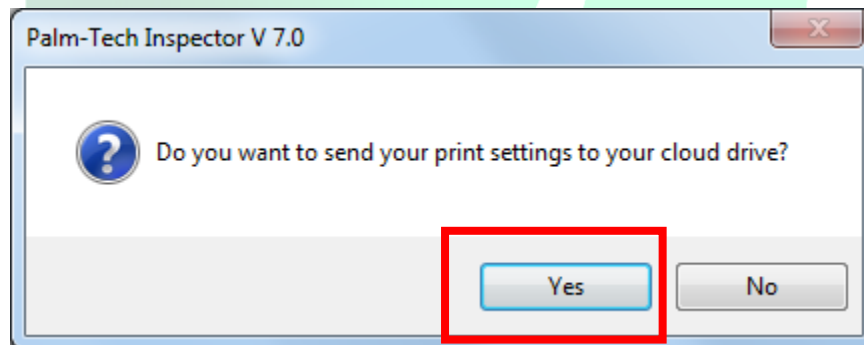
1. The first step is to open Print Settings inside any report on the PC.



2. Once you have finished making the desired changes to your settings (if any) click 'OK'.



3. When you click 'OK', a window appears that says 'Do you want to send your Print Settings to your Cloud drive?' Click 'Yes'.

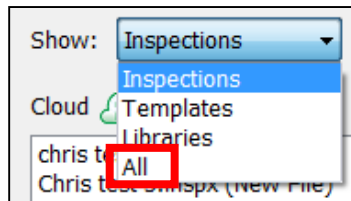


4. Your 'Print Settings' will now be on your cloud drive and will be used when you create reports on your mobile device.

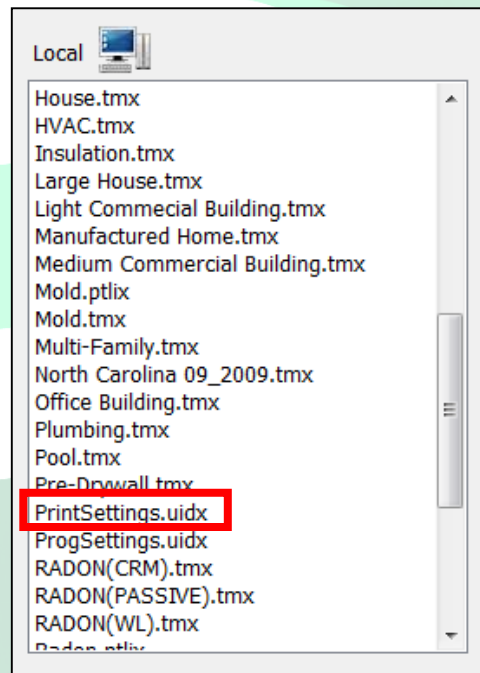
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Manage Cloud Drive

1. First, open the Palm-Tech program and click on the 'Manage Cloud Drive' button from the left hand side.
2. Next, change the selection for 'Show' from 'Inspections' to 'All'.



3. Under 'Local', click on PrintSettings.uidx to highlight it.



4. Once you have selected 'PrintSettings.uidx', click the top arrow in the middle (the one pointing towards the files on your cloud) to send your settings to your cloud drive.

