



How To: Modify Print Settings on the App

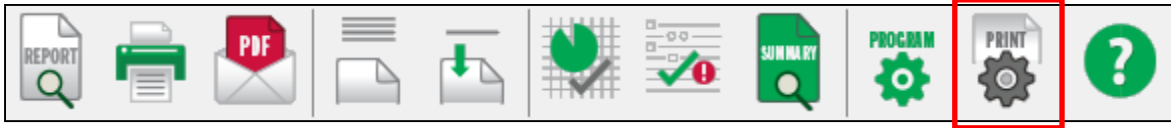
This step by step How To article explains how Print Settings work on the app and how to adjust them for reports you create with the Palm-Tech App.

For a complete list of available How To documents visit the Support section of our website: www.palm-tech.com/support/

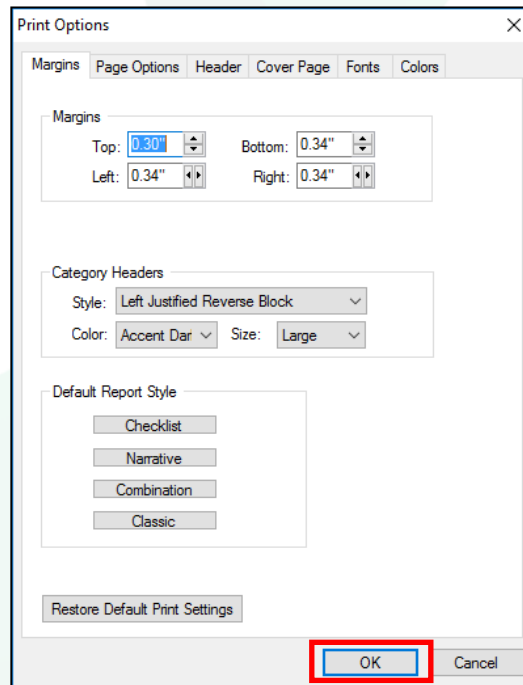
How To: MODIFY PRINT SETTINGS ON THE APP

You can create PDFs of inspection reports from within the Palm-Tech app. The report that gets created will use the Print Settings that are on your cloud drive. Print Settings can only be modified on a PC and from there they can easily be sent to your cloud drive.

1. The first step is to click on the Print Settings icon from the Toolbar.



2. This will bring up the Print Options window.
3. On this screen you can make changes that impact how the reports you create look. Once you have finished making the changes you want, simply click on 'OK'.



4. If you have an internet connection then your Print Settings will automatically be uploaded to your cloud drive. The next time you create a PDF to email from the app it will use the Print Settings you uploaded.

NOTE: In order to upload your Print Settings to the cloud drive you must have an internet connection.