



# How To:

## Rotate Pictures on a PC

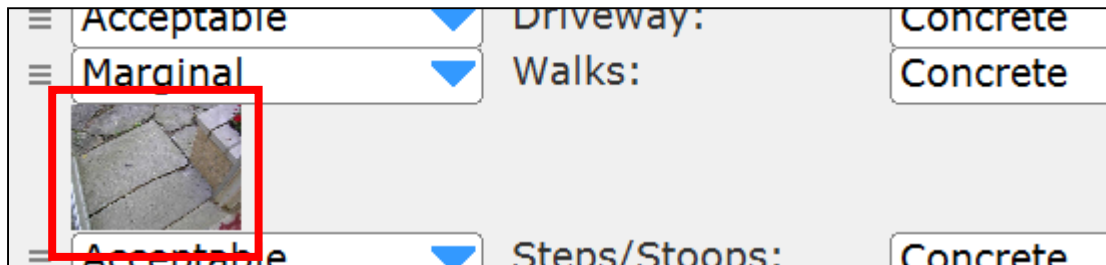
**This step by step How To article explains how to add rotate pictures on a PC**

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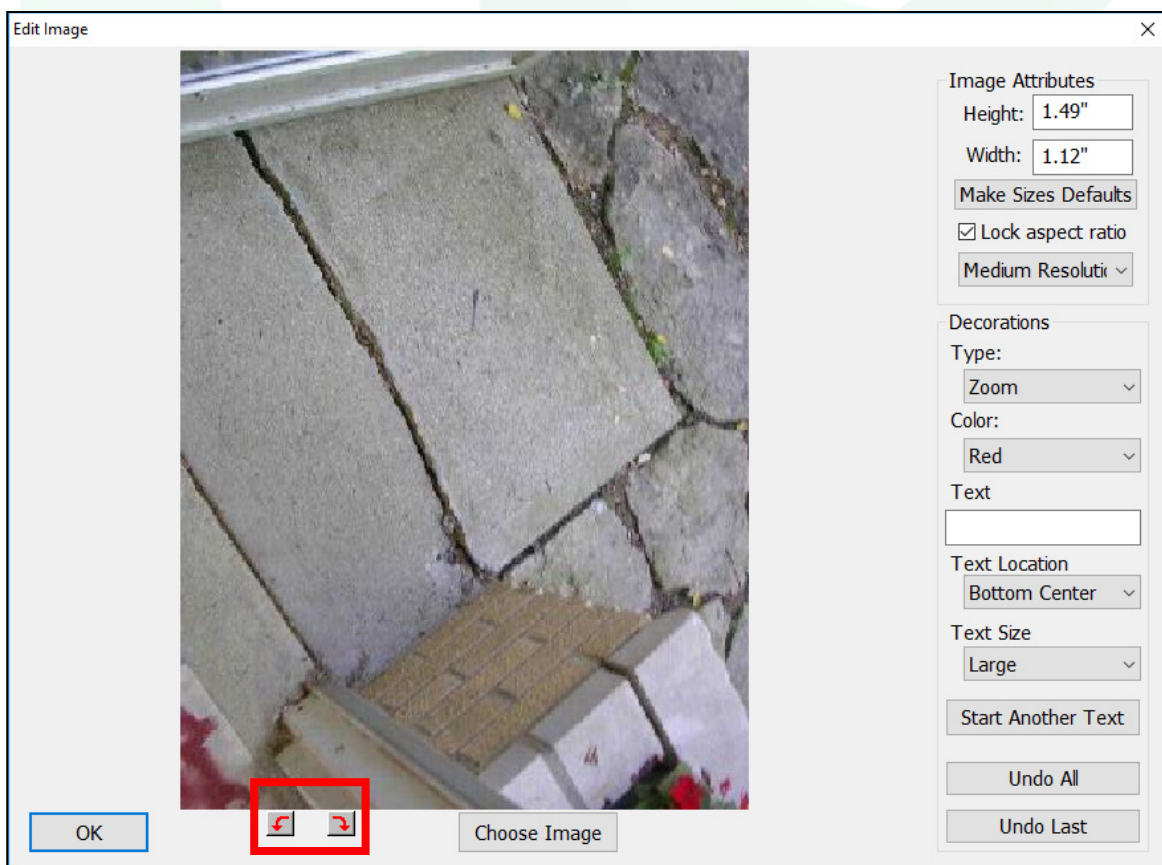
# HOW TO: ROTATE PICTURES ON A PC

If you add a picture into a report and it's in the wrong orientation, you can easily rotate it on a PC. This document will walk you through how to do that.

1. Once a picture is added into the inspection, click on the thumbnail of the photo.



2. This will bring up the 'Edit Image' screen. Here you can click on one of the two 'rotate arrows' at the bottom of the window to rotate the photo in the direction you want. Once you have it in the orientation that you want, you can continue editing the photo or click 'OK' to close the 'Edit Image' screen.



**Note: You can not rotate the cover page photo or your logo within the Palm-Tech program. If these images need rotated then you will need to rotate them outside of Palm-Tech.**