The following are the minutes of the City Council Meeting of the Herriman City Council. The meeting was held on Wednesday, February 28, 2018 at 5:00 p.m. in the Herriman City Hall Council Chambers, 5355 West Herriman Main Street, Herriman, Utah. Adequate notice of this meeting, as required by law, was posted in the City Hall, on the City’s website, and delivered to members of the Council, media, and interested citizens.

**Presiding:** Mayor David Watts

**Council Members Present:** Jared Henderson, Nicole Martin, Sherrie Ohrn, and Clint Smith

**Staff Present:** City Manager Brett Wood, Assistant City Manager Gordon Haight, City Recorder Jackie Nostrom, Director of Administration and Communications Tami Moody, Finance Director Alan Rae, Water Director Justun Edwards, Parks and Recreation Director Wendy Thomas, City Engineer Blake Thomas, Assistant City Engineer Jonathan Bowers, Deputy Chief of Police Services Troy Carr, City Planner Michael Maloy, Unified Fire Chief Riley Pilgrim, City Attorney John Brems, Chief Building Official Cathryn Nelson, and Communications Specialist Destiny Skinner.

**5:00 PM - WORK MEETING: (Fort Herriman Conference Room)**

1. Mayor and Council Social
   1.1. The Mayor and Council will meet for informal discussion and dinner. No action will be taken on any items.

2. Council Business – 5:15 PM

Mayor David Watts called the meeting to order at 5:15 p.m.

2.1. Review of this Evening’s Agenda

Councilmember Clint Smith requested the Council remove the Financial Statement from the Consent Agenda to gain an understanding of the document. The Council agreed.

2.2. Future Agenda Items

Mayor Watts explained he met with the Wounded Warriors Project who want to help veterans connect with residents. They have consented to participate in City events to achieve this goal.
Councilmember Nicole Martin requested to have a work meeting presentation regarding the garbage collection for Zero Waste. City Manager Brett Wood agreed.

3. Administrative Reports

3.1. New Employee Introductions – Travis Dunn, Human Resources Manager
Human Resources Manager Travis Dunn turned time over to Luke Sieverts to introduce Water Operator I Rick Morley. Director of Administration and Communications Tami Moody introduced Administration Technician I Megan Park and Administration Tech I Kelsey Gunrud to the Council. They offered their brief professional backgrounds.

3.2. Update to the Cemetery Rules and Regulations Discussion – Wendy Thomas, Director of Parks, Recreation and Events
Director of Parks, Recreation and Events Wendy Thomas informed the Council of changes made the Herriman City Cemetery Ordinance last year. She explained that some standards have changed regarding the sizes of headstones and offered a recommendation to require the flat headstone in the infant section have a minimum size of twelve inches long by twelve inches wide and not exceed twenty-four inches long by twenty-four inches wide. A minimum six-inch concrete mow strip is required for any headstone measuring twelve inches long by twelve inches wide. A concrete mow strip would not be required for headstones exceeding twelve inches long by twelve inches wide. Councilmember Sherrie Ohrn questioned if the Urn Section requirements were being completely omitted. Director Thomas responded the Urn Headstone requirements would follow the standard regulations for headstones.

3.3. Discussion of an amendment to the Trails Committee Ordinance – Wendy Thomas, Director of Parks, Recreation and Events
Director Thomas indicated the Healthy Herriman Trails Committee was originally created as a subcommittee under Healthy Herriman in 2013. The Trails Committee has now evolved since inception and requested to change their status as a full committee. The Trails Committee has had changes in leadership and with the additional scope of work has increased due to the expansion of open space through the Army Compatible Use Buffer (ACUB) program and the City’s vision for the future of the Herriman Hills. This change of status would also recognize their hard work. Councilmember Ohrn observed the eliminated number of committee members and the terms of service. Director Thomas indicated there has been a fluctuation with volunteers and replacements would be approved by City Council. Councilmember Smith suggested the City should maintain a minimum number of members for each committee. The City Council agreed.

3.4. Discussion of a text change to the Land Development Code regarding Open Space in the Planned Development Overlay Zone (File No. Z2018-002) – Michael Maloy, City Planner
City Planner Michael Maloy explained that Herriman City has proposed a text change to the Land Development Code to allow developers to pay a fee in lieu if they cannot provide the required 20-percent of open space in a Planned Development (PD). This allowance had been inadvertently omitted during the revision of the Land Development Code. This option would allow a developer to provide land outside of the Planned Development to meet the open space requirement. The ordinance would also allow a fee in lieu for required open space. The text has not been modified from what had been previously been approved in the ordinance. Planner Maloy relayed the recommendation of the Planning Commission for the text change. Councilmember Smith agreed with having this outlined in the
ordinance. Councilmember Ohrn indicated there was a discrepancy in section three of the proposed ordinance. Planner Maloy indicated it would be clarified prior to adoption of the ordinance.

3.5. **Discussion of a text change to the Land Development Code regarding Backyard Chickens in residential zones (File No. Z2018-003)** – Michael Maloy, City Planner

Planner Maloy presented a proposed text change to the Land Development Code to allow backyard chickens. As part of the revision, the code regulating backyard chickens in residential zones was inadvertently excluded from the newly revised ordinance. This proposed text change would add the requirements for backyard chickens. The Planning Commission recommended approval of the text change to the land use ordinance to place the backyard chicken ordinance into the Land Development Code.

3.6. **Capital Projects Prioritization Discussion** – Blake Thomas, City Engineer

City Engineer Blake Thomas indicated a list of recommended projects had been provided to the City Council during the previous meeting. The lists of projects had been divided up by funding source and prioritized for the next two fiscal years. All projects that were not recommended to be completed in the next two fiscal years were sorted from highest cost to lowest cost. Staff requested that the City Council review the recommended project lists and identify their priorities.

**Culinary Water Impact Fee Recommended Projects:**
- East Herriman Water Improvements
- South East Herriman Water Improvements
- Jordan Valley Zone 2 Connection
- Towne Center Improvements
- Main Street Connector Segment 1
- 6600 West – Wide Hollow
- 6400 West Extension
- Main Street Connector Segment 2
- Juniper Canyon Crossing
- Juniper Crest Road Extension
- Ridges at Rose Canyon

**Secondary Water Impact Fee Recommended Projects:**
- Tuscany Well Improvements
- Rose Summit 20" Waterline
- Academy Parkway/Autumn Crest
- Juniper Crest Road Extension
- Juniper Canyon Reservoir Transmission Line
- Main Street Extension
- Towne Center U Road/Fort Herriman Parkway
- Mt Ogden Peak

**Parks Impact Fee Recommended Projects:**
Storm Drain Impact Fee Recommended Projects:
- Rose Creek Outfall Phase 1 – Rose Creek to 14200 South
- Rose Creek Outfall Phase 2 – 14200 South to 14400 South
- 7300 West – 42” pipe – Hall Crossing Drive to Butterfield Creek Outfall

Transportation Impact Fee Recommended Projects:
- Autumn Crest North Extension
- Main Street Segment 3
- Herriman Boulevard 6000 West Intersection Widening
- Main Street Segment 2

General Fund Capital Project List Recommended Projects:
- 13400 South and 5600 West Bike Lanes
- Main Street and 5600 West Intersection and Roadway Repairs
- 11800 South from Freedom Park to 6000 West Road Repairs
- Cabin Trail Way Drainage Improvement
- Butterfield Park Way from 6400 West to Knapper Way Road Repairs
- Herriman Main Street
- Porter Rockwell Boulevard – Redwood Road to Mountain View Corridor
- Herriman Boulevard Park Strip Landscaping Improvements

Other Recommended Projects:
- Gina Road
- McCuiston Road
- 7300 West
- 6000 West

Council consensus determined they would support the development of McCuiston Road if the residents abutting the road would meet part way the City by donating the necessary right-of-way.

3.7. City Manager Updates – Brett Wood, City Manager
City Manager Wood indicated that by ordinance, the Ice Ribbon should close today. He recommended keeping the amenity open while temperatures are amenable for the ice. He suggested the Council should look to amend the ordinance to allow flexibility. The Council agreed.

City Manager Wood updated the Council of the Planning Commission interviews and have narrowed the applicants down to six candidates. He encouraged the Council to have an active role in the interview process. City Manager Wood reported the sales tax income increased to $461,000 for the month, which is $40,000 higher than received previously.
4. Adjournment
Councilmember Smith moved to adjourn the City Council work meeting at 7:00 pm. Councilmember Ohrn seconded the motion and all voted aye.

7:10 PM - GENERAL MEETING:
1. Call to Order
Mayor Watts called the meeting to order at 7:07 p.m. and welcomed those in attendance.

1.1. Invocation/Thought/Reading and Pledge of Allegiance
The Pledge of Allegiance was led by Scout Troop #1126.

1.2. Council Disclosure for Conflict of Interest
No conflict of interest was noted.

1.3. Mayor/Council Comments and Recognitions
Councilmember Jared Henderson expressed his excitement of the Grand Opening for REAL Salt Lake as it is the only Academy of its kind in the northern hemisphere for major league soccer. Councilmember Nicole Martin added the facility was a $78 Million investment into the community, which created a destination location within Herriman City. Councilmember Smith noted it was only possible because of the great foresight and hard work of staff. Mayor Watts thanked REAL Salt Lake for their vision and willingness to invest in the City.

2. Public Comment
Lynn Egbert, thanked the Council for their restraint from overreacting with the inundated calls regarding fireworks last July. He informed the Council of his desire to retain the Community Center as the City may need additional space in the future. Mr. Egbert assumed at some point the fire station would need to be relocated and the City could retain the property for vehicle parking.

Jack Covert, relayed his desire to see an outdoor pool be constructed in Herriman. He also noted he would like to see Google Fiber be available in the City.

3. Mayor and Council Board and Committee Reports
Mayor Watts informed the audience that the 2018 legislative session will be ending and the City has been working against bills targeting local control. Councilmember Henderson added that the Utah League of Cities and Towns (ULCT) has been actively involved fighting to maintain local control.

Councilmember Ohrn indicated that the Wasatch Front Waste and Recycling District has been informed of the closure of a transfer station and are actively seeking a collection area closer or alternatives to lessen the financial burden for Herriman residents.

Councilmember Smith reported the South Valley Sewer District has been very fiscally responsible and has looked to improve services while reduce costs. The District constantly has been confronted with disposal fee increases. They continue to look and plan for the future.
Mayor Watts noted regional transportation option concerns and relayed his commitment to capture dedicated funding for community growth.

4. Reports, Presentations and Appointments

4.1. 2017 Animal Services Annual Report – Carrie Sibert, Salt Lake County Community Liaison Coordinator

Salt Lake County Community Liaison Coordinator Carrie Sibert presented a video to highlight 2017 Events. She presented the year-end statistics from their annual report for the Council and outlined programs and resources available to the community. Councilmember Martin relayed her approval of the creative programs implemented into their services.

5. Consent Agenda

5.1. Approval of the Monthly Financial Statement – Alan Rae, Finance Director

5.2. Consideration of a resolution approving a Stakeholder Agreement with the Utah Transit Authority regarding the Installation of Signage and Striping for a new Bike Lane along the South Side of 11800 South from 6000 West/Mustang Trail Way to Freedom Park Drive – Blake Thomas, City Engineer

5.3. Consideration of a resolution approving the first supplement to the Stakeholder Agreement with the Utah Transit Authority regarding the Installation of Signage and Striping for a new Bike Lane along the South Side of 11800 South from 6000 West/Mustang Trail Way to Freedom Park Drive – Blake Thomas, City Engineer

Councilmember Smith moved to approve the Consent Agenda as written with the removal of the monthly financial statement. Councilmember Ohrn seconded the motion.

The vote was recorded as follows:

Councilmember Jared Henderson   Aye
Councilmember Nicole Martin   Aye
Councilmember Sherrie Ohrn   Aye
Councilmember Clint Smith   Aye
Mayor David Watts    Aye

The motion passed unanimously.

Approval of the Monthly Financial Statement – Alan Rae, Finance Director

Finance Director Alan Rae offered a brief synopsis of the Financial Statement including revenues and expenditures for the City, Community Development and Renewal Agency of Herriman City and the Herriman City Safety Enforcement Area. The format of the document was established at the request of the previous Council, and could be formatted as directed by City Council.

Director Rae explained the Water Enterprise fund and noted the fund is expected to pay for incurred expenses and fees are reviewed periodically. Councilmember Ohrn asked if the fund balance be incorporated into the report.
Director Rae confirmed. Councilmember Smith thanked Director Rae for the explanation. Councilmember Henderson commented the impact fees have a higher limit requirement than the General Fund and the City is not able to save up enough money to build facilities such as the City Hall. Director Rae added that Herriman City is at the maximum allowable amount in the General Fund which is not enough to construct a large project. Councilmember Henderson informed the audience that impact fees collected have to be utilized for their specific purpose for new construction. Impact Fees can’t be used to rebuild existing infrastructure. He thanked staff for keeping the City fiscally healthy.

Councilmember Smith moved to approve the Monthly Financial Statement. Councilmember Ohrn seconded the motion.

The vote was recorded as follows:

Councilmember Jared Henderson  Aye
Councilmember Nicole Martin  Aye
Councilmember Sherrie Ohrn  Aye
Councilmember Clint Smith  Aye
Mayor David Watts  Aye

The motion passed unanimously.

1. Calendar
   1.1. Meetings
      1.1.1. March 1 – Planning Commission Meeting 7:00 p.m.
      1.1.2. March 14 – City Council Work Meeting 5:00 p.m.; City Council Meeting 7:00 p.m.

2. Closed Session
   2.1. The Herriman City Council may temporarily recess the City Council meeting to convene in a closed session to discuss the purchase, exchange or lease of real property as provided by Utah Code Annotated §52-4-205

Councilmember Smith moved to temporarily recess the City Council meeting to convene in a closed session to discuss the purchase, exchange or lease of real property as provided by Utah Code Annotated §52-4-205 at 7:55 p.m.. Councilmember Henderson seconded the motion.

The vote was recorded as follows:

Councilmember Jared Henderson  Aye
Councilmember Nicole Martin  Aye
Councilmember Sherrie Ohrn  Aye
Councilmember Clint Smith  Aye
Mayor David Watts  Aye

The motion passed unanimously.

The Council reconvened the City Council meeting at 8:30 p.m. by consensus.

3. Adjournment

Councilmember Smith moved to adjourn the City Council meeting at 8:30 p.m. Councilmember Ohrn seconded the motion and all voted aye.
4. Recomence to Work Meeting (If Needed)

I, Jackie Nostrom, City Recorder for Herriman City, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on February 28, 2018. This document constitutes the official minutes for the Herriman City Council Meeting.

Jackie Nostrom, MMC
City Recorder