



IVS Full-Class Implementations

This document exists to help our partners prepare and get ready for enrolling multiple students in the same course including increasing your understanding of the IVS full-class implementation solution. Please enter the appropriate information in the fields below.

What information does IVS need from you?

We need a primary contact who will work with our coordinator of professional development to identify your student participant list, potential training dates including letting us know who your local school mentor will be.

Primary Full-Class Implementation Model Contact	
Name:	
District and School:	
Email:	
Phone:	

Please describe the need or solution the IVS full-class implementation model will solve for you?

Example: Unexpected loss of a teacher, staff shortage challenges, a course not locally offered, etc.

Solution

How do you plan to structure the full-class implementation?

This information will help us better serve your needs. Please share with us the anticipated number of students to enroll. If you do not have a projection, please let us know by when you will be able to gather the total number. Where will your students access the course? Please enter a description of the location such as a computer lab, off-site, study hall, etc. Please offer a description of the technology students will have available such as a Chromebook, headphones, printer, etc.

Overview of the Full-Class Implementation Model	
Course Requested:	
Projected Number of Students:	
Location of Students:	
Technology Available:	



School Semester(s) Start Date:	
School Semester(s) End Date:	

**What instruction was provided the previous year to ready the students to participate in the course?
Do you have any concerns about the placement of the students?**

This question pertains primarily to students enrolling in a world language or Advanced Placement course. If applicable, please enter "Does not Apply".

Instruction

Who will be the local school mentor?

IVS requires at least one school Mentor, which is identified in the annual IVS Partner Packet. Each Mentor has his/her own credentials in the IVS information/registration system to access all students associated with the school. The Mentor will be cc'd on many emails from IVS instructors to all students associated with the school. The mentor may also receive complimentary training to help them better support your students.

Mentor Contact	
Name:	
Email:	
Phone:	

Next Steps

- Please email this form to the coordinator of professional development.
 - Danielle Brush Lewis, dlewis@ilvirtual.org/309.676.1000 ext. 1059
- Ms. Lewis will review the information and follow-up within 48 hours with your primary contact to schedule a phone conversation. During the call, she will review the information shared, discuss the training for students and the mentor, explain how we enroll the students and address any questions or concerns you have. In the meantime, feel free to share additional questions you have in the box below.

Questions