



University of California

Your Safety is our Top Priority

CHUBB

 **UnitedHealthcare**
Global

 **WorldAware**

 **MERCER**

Overview of UC Travel Program

Travel Insurance	Risk Management Services	Technology
<p>Blanket coverage for faculty, students, regents, other college participants and traveling companions.</p> <ul style="list-style-type: none">• 24-Hour Business Travel Accident Protection (100+ miles from home or work)• Global Medical Expense Benefits while traveling outside the U.S.• Travel-related non-medical benefits including Lost Baggage, Personal Property, Trip Cancellation and Trip Delay Benefits.	<ul style="list-style-type: none">• Custom location risk assessments for international campus and study abroad locations• On the ground security assistance in the event of a potentially life-threatening situation while traveling• Emergency Medical Services including medical referrals, payments, emergency transportation, evacuation or repatriation• Trip Information Services	<ul style="list-style-type: none">• Crisis hotline and security assistance center to secure immediate assistance while traveling• A secure, web-based system for tracking global threats, accessing location based risk intelligence and other travel related information• Automated security alerts for travelers

Insurance Overview - Business Travel Plan

What's covered?

Accident Benefits - AD&D, paralysis, permanent total disability benefits. In addition, there is an emergency medical benefit available (class 1 only i.e. registered UC students) to cover out-of-pocket emergency medical expenses your health insurance may not cover. (Note: You must be 100+ miles away from home or work in order for coverage to apply, coverage)

Out of Country Medical Benefits including emergency medical and trip-related benefits:

- Medical Expense
- Emergency Medical Guarantees
- Emergency Medical Evacuation
- Security Evacuation Benefits for Political Evacuation & Natural Disasters
- Repatriation of Remains
- Emergency Reunion
- Emergency Hotel Convalescence
- Trip Cancellation
- Lost Baggage
- Personal Property
- Trip Delay

Insurance Overview - Business Travel Plan

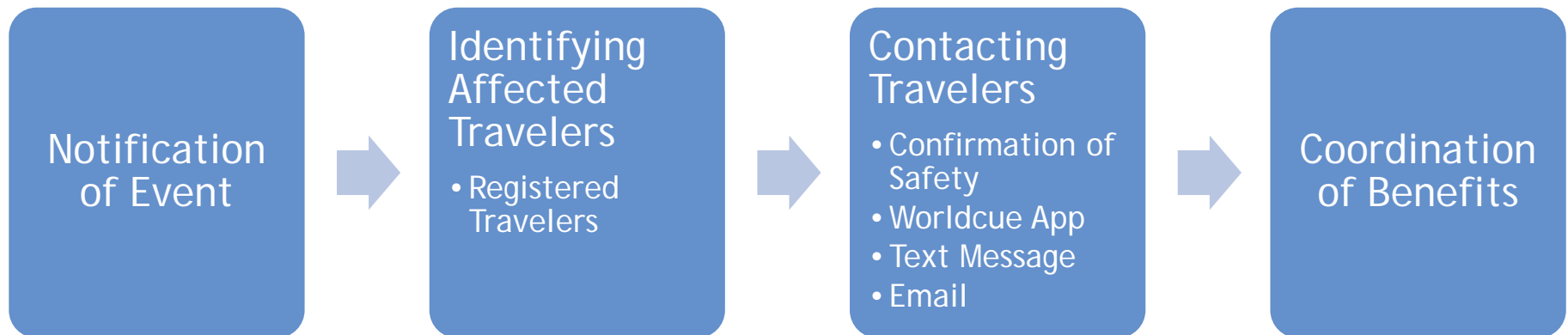
Who's eligible for coverage under the Business Travel Plan?

- All employees, administration, traveling companions & professors emeritus, Regents and Regents Designates.
- While traveling on business for UC.
- Coverage begins at the start of the trip and ends upon return to home or work. Includes personal deviations.

Responding to Travel Emergencies



- Travel Registration Required each time when traveling >100 miles
- Travel registration needed to identify and contact travelers in an emergency.



Register University Trips

<p>If you booked your travel through Connexus agencies, BCD Travel, UC Travel Center or Short's Travel.</p>	<p>Your travel itinerary will automatically be registered with Worldcue. http://ermisp.ucop.edu/uctrip Know Before you Go</p>	<p>Check your email for your "welcome email" which includes your insurance card. Carry this card with you on your trip. Also be sure to complete your travel profile on iJET/Worldcue, including updating your emergency contact information.</p>
<p><u>If you did not book</u> your travel through the UC Travel Center</p>	<p>Register your Travel through Away: http://ehs.ucop.edu/away</p>	

<div data-bbox="940 992 1127 1045">  </div> <div data-bbox="1312 997 1425 1044"> <p>TRAVEL ASSISTANCE</p> </div> <p>UnitedHealthcare Global Assistance U.S. & Canada 1-800-527-0218 Outside the U.S. Call Collect 1-410-453-6330 e-mail: assistance@uhcglobal.com www.uhcglobal.com</p> <p>UHCG GROUP ID FOR FACULTY: 363381</p>	<div data-bbox="1514 989 1946 1049"> <p>UNIVERSITY OF CALIFORNIA Policy Number: ADD N04223810</p> </div> <div data-bbox="1470 1081 1791 1200"> <p>For claims inquiries: ACE Accident & Health Claims P O Box 5124 Scranton, PA. 18505-0556</p> </div> <div data-bbox="1470 1230 1908 1291"> <p>Phone: 1-800-336-0627 7:30 am to 4:00 pm Monday – Friday EST</p> </div> <div data-bbox="1866 1123 1976 1227">  </div>
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Away Site <https://ehs.ucop.edu/away>

Trip Details

Traveler Information

Trip Purpose

Review

 Traveler Information

Primary Traveler Information (required)

☐ Are you the primary traveler?

First Name

Last Name

Email

Participant Type

Campus

Enter the TRAVELER'S contact info

Additional information (optional)

Field Team Function (i.e. Team lead, first aid trained, etc)

Employee ID

Emergency Contact First Name

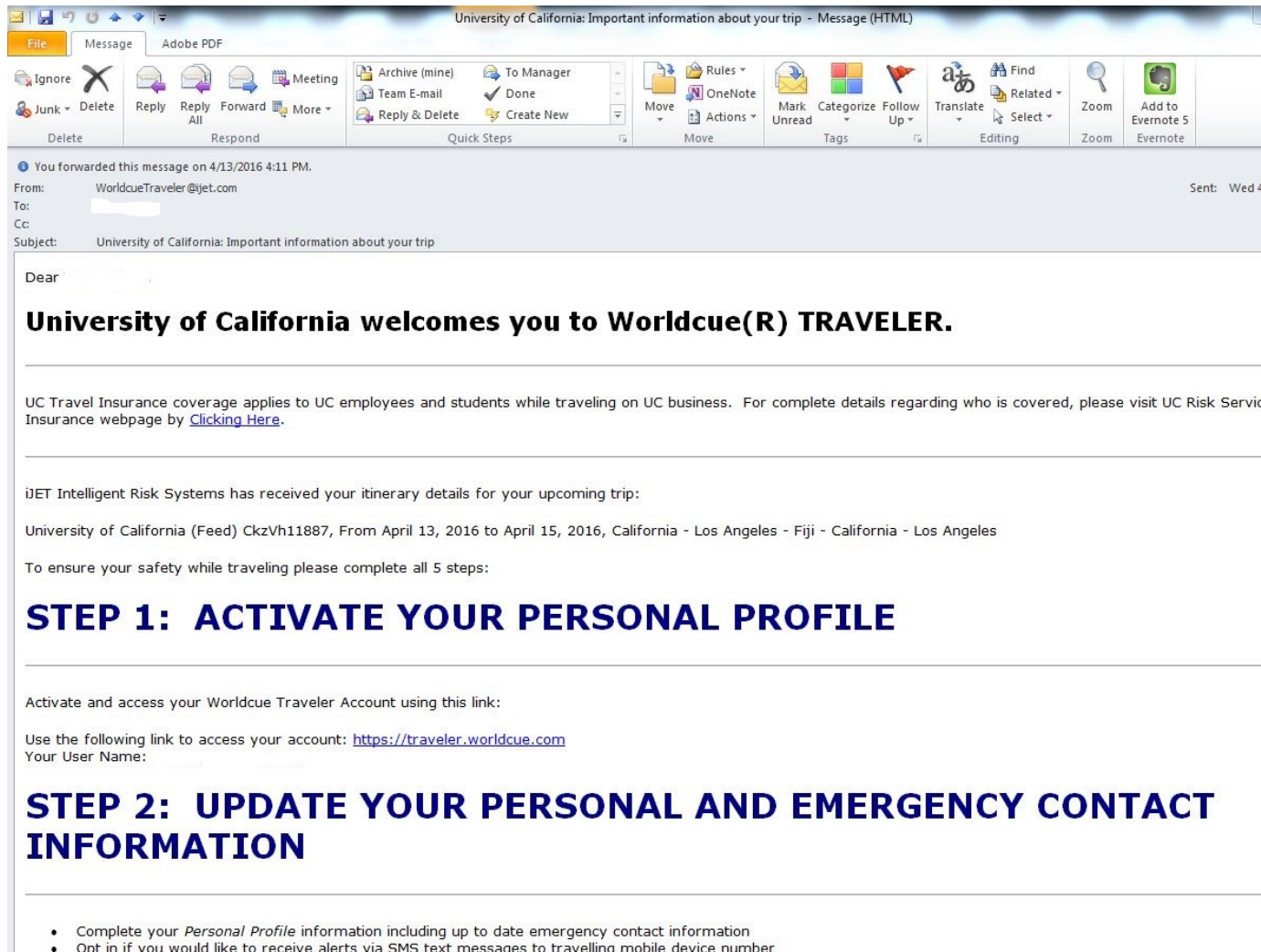
Emergency Contact Last Name

Emergency Contact Phone Number

Add Another Traveler

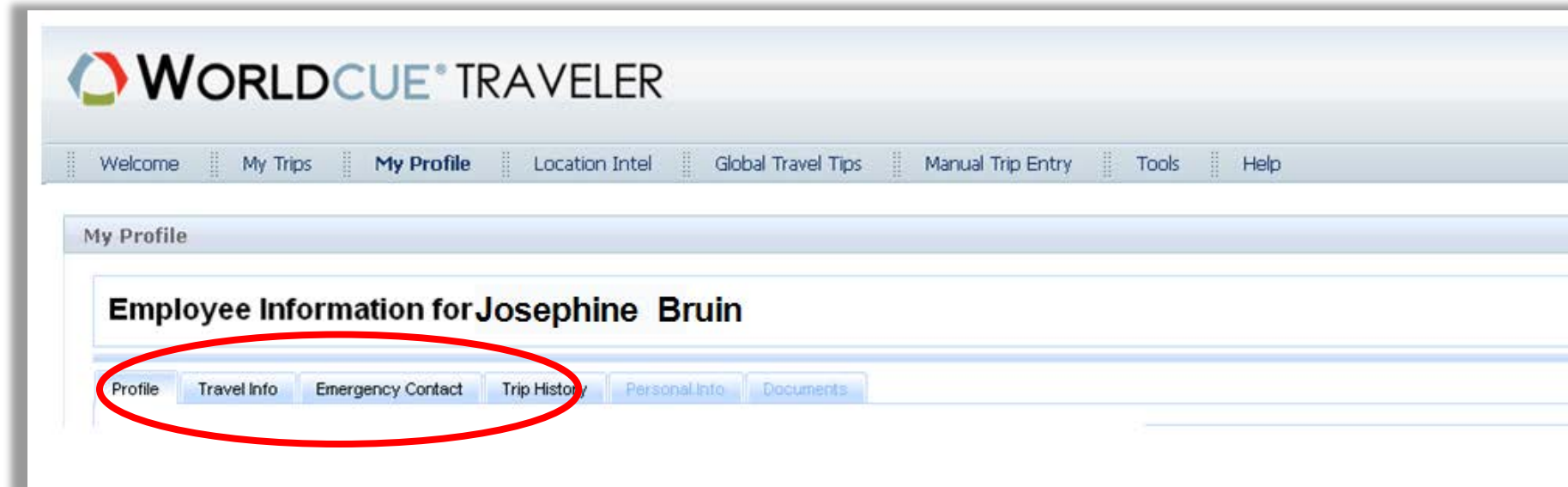
Next: Add Purpose »

Welcome Email: Activate Your Account



Update Emergency Contact Info in Worldcue/Complete Your Profile

- **Profile:** cell phone number and additional email addresses
- **Traveling Info:** contact information while at your point of destination-address of hotel, travel cell phone, etc
- **Emergency Contact:** Primary and traveling emergency contact (e.g. host name).



WorldCue App



Hotline Button: Use this button to connect with the University of California's 24x7 Hotline Center in the event of an incident.

Crisis Button: Use this button if you need immediate assistance during a dynamic security event and cannot speak on the phone. Defer to the Hotline button if you can.

Check-in Button: When asked by your campus, use this button to communicate your safety during a dynamic security event (i.e. terrorist attack, tornado, tsunami, shooting).

Auto Self-Insurance Program



Presented by
Laila DeBerry, UC Berkeley Risk Manager



How We Pay for Insurance

- The University is **self-insured**. That means we pay the first \$5 million of most claims out of our own funds.

At Berkeley, the GAEL
(**General, Automobile, Employment Liability**)
charge of \$1.55 per \$100 of payroll pays for the
University's self-insurance programs.

- Auto insurance is paid for through the GAEL charge **and** by direct charges to departments that own vehicles.





Auto Liability Program

The University's self-insurance program covers all department-owned or leased vehicles registered with Fleet Services.

The program covers:

- Damage to the UC vehicle
- Damage to other vehicles and property
- Injuries to others

Note: (injuries to employees are covered by Workers' Compensation - when working within the course and scope of employment)



Who Can Drive a University Vehicle?

■ Anyone approved by the vehicle custodian. Drivers can be:

- ☐ Faculty
- ☐ Staff
- ☐ *Students **
- ☐ Formal Volunteers
- ☐ Non-Affiliates (including consultants)

❖ *Student use of UC vehicles is allowed only if the vehicle custodian has given express authorization **AND** the use of the vehicle is for official University business.*



Insurance Program Deductible

- The deductible for damage to the UC vehicle is \$500 per occurrence.
- If two departments are involved, only the “at-fault” unit will be charged the deductible.





Rental or Loaned Vehicles

- Rental vehicles and vehicles loaned (not leased) to the University are NOT covered by the University's automobile self-insurance program.
 - UC has negotiated rental agreements with major national companies (Hertz, Enterprise, National, Dollar and Thrifty) which include insurance with the cost of the rental.
 - The rental can be booked through the UC Travel Connexus portal
- OR -
 - Directly through the rental agency's online portal - with the use of the UCID number.
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Driving a personally owned car on University Business

- **Primary insurance...** Your auto insurance policy.
 - **If your vehicle is *damaged...the Department*** (not the self-insurance program) may pay the first \$500 or your deductible, whichever is less.
 - **If someone else's vehicle or property is damaged...** Coverage is provided by your auto insurance policy.
 - **If someone else is injured...** Coverage is provided by your auto insurance policy.
 - **If you are injured...** Workers' Compensation covers injuries incurred in the course and scope of your employment.
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Questions?
