

SELF-EVALUATION

A. Mission and Planning

To what extent do you agree with the following statements:

1. I understand the mission and purpose of CFOT.
2. The Board spends adequate time discussing future needs and direction of the College.

B. Policy Role

To what extent do you agree with the following statements:

3. I understand what is expected of me as a Board member.
4. The Board clearly understands its policy role and differentiates its role from those of the Training Principal and college staff.
5. The College has a set of bylaws, policies, and procedures which guide its activities.
6. The Board acts in a manner consistent with its policies and bylaws.

C. Legal Aspect of Board Membership

As a Board member, I have an appropriate understanding of the following:

7. What my legal responsibilities are.
8. Whether or not Board members are insured under the insurance policies of the Western Territory.
9. The legal relationship between the Board and The Salvation Army Board of directors at Territorial Headquarters.

D. Fiduciary Role

To what extent do you agree with the following statements:

10. I understand the role of the Board and its Executive and Finance Committee members in the annual budget and financial planning process.
11. The Board regularly receives and reviews reports on the financial status of the institution.
12. The Board assures that the budget reflects priorities in the College's plans.
13. I am knowledgeable about the current year College budget and status.
14. I understand the various revenue sources for CFOT and their importance.

E. Training Principal

To what extent do you agree with the following statements:

15. The Board maintains a positive working relationship with the Training Principal.
16. The Board clearly delegates the administration of the College to the Training Principal.
17. The Training Principal provides effective leadership of CFOT (through leadership in planning, organizing, budgeting, selecting and developing personnel, and assessing institutional effectiveness).
18. Through established policies and procedures, the Training Principal effectively guides continuous institutional improvement of the teaching and learning environment.
19. The Training Principal provides effective leadership for accreditation (ensuring that the institution meets or exceeds Eligibility Requirements, Accreditation Standards, and Commission policies at all times).
20. The Training Principal assures that institutional practices are consistent with institutional mission and policies, including effective control of budget and expenditures.
21. The Training Principal works and communicates effectively with the communities served by the institution.
22. The Training Principal works and communicates effectively with the Board of Governance.

Questions 17-22 form the Board's official evaluation of the Training Principal. Responses to these questions are reported in the separate Training Principal Evaluation Document.

F. Education Programs and Quality

To what extent do you agree with the following statements:

23. The Board has established expectations or standards that enable it to monitor the quality and effectiveness of the educational program.
24. The Board regularly receives and reviews reports on institutional effectiveness.
25. The Board is appropriately involved in the accreditation process.

G. Committees

To what extent do you agree with the following statements:

26. My committee has sufficient members.
27. My committee provides me with an opportunity to contribute my expertise to the College.
28. My committee performs a valuable role in assisting the Board to execute its role and responsibility.
29. My committees is performing in an effective manner.
30. The Board's Nominating Committee considers appropriate criteria in the selection of nominees to strengthen board capabilities.*
31. The Executive Committee is aware of the responsibilities of the officers and Board members, the goals of the College, and the needs of the Board.*

**Questions 30-31 are completed by Executive/Nominating committee members only.*

H. Board Leadership

To what extent do you agree with the following statements:

- 32. The Board Chair leads the Executive Committee in an orderly, efficient, and inclusive way.*
- 33. The Board Chair leads the plenary sessions in an orderly, efficient, and inclusive way.
- 34. Both in formal meetings and in informal conversations, the Chair effectively exercises leadership by focusing on key issues, clarifying options, and expeditiously pursuing directions in a meaningful way.
- 35. The Board acts as a collective entity. Once the Board reaches a decision, all Board members act in support of the decision.
- 36. Members uphold and comply with the Board's code of ethics.
- 37. Committee chairs facilitate discussions to allow participation of all interested members without attempting to bias the discussion.

**Completed by Executive/Nominating committee members only.*

I. Board Meetings

To what extent do you agree with the following statements:

- 38. Board meetings provide sufficient opportunity to explore key issues.
- 39. Agenda items provide sufficient information to enable good Board decision-making.
- 40. Meeting materials are provided in advance of the meeting.
- 41. Minutes of Board meetings are written and circulated with the briefing package to allow adequate review for accuracy and completeness.

J. Board Development

To what extent do you agree with the following statements:

- 42. I received adequate orientation and information to effectively perform my role as Board member.*
- 43. The Board's ongoing development/training program enables me to stay informed and effectively perform my duties.

**New Board members only*

Comments

- 44. What do you feel you need to know more about to perform more effectively as an individual Board member?
- 45. What do you feel the Board, as a group, needs to know more about to perform more effectively as a Board?
- 46. Do you have any suggestions on how the Board Development Program can be strengthened?

J. Final Comments

47. What suggestions would you give to improve the manner in which the Board addresses any item discussed above?
48. What other recommendations would you make to guide the Board in improving its performance?