

## Gymnasium Birthday Parties

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High school regulation basketball court perfect for a basketball, volleyball, pickleball, or even dodgeball party!

*(Includes up to 50 attendees)*

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### **Your 2-Hour Party Includes:**

- Use of 1 full court in the gymnasium. There is a red curtain that divides our gymnasium and partygoers get access to 1 side which is 1 full court.
  - Sports related equipment
  - Indoor viewing area and countertops for snacks
- Access for set-up and clean-up:
  - 30 minutes before and 30 minutes after your reservation
- A dedicated Party Host to:
  - Ensure your room is ready
  - Greet guests and collect waivers
- Equipment & Amenities:
  - 2 Pop-Up Tents
  - 6 Tables
  - 30 Chairs
  - Bluetooth Speaker

\*Depending upon personal preference, weather, and venue availability, tables and chairs for food can be set-up inside near the court or outside along the recreation field pathway.

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### **Guest Size**

- **Capacity:** 50 total attendees
  - If you exceed 50 attendees without pre-purchasing a larger party option, a fee will be collected at the end of your event.
  - Please provide an estimate of how many children and adults will attend.
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### **Add-Ons**

#### **Amenities**

- Activity Leader to facilitate games and activities: \$75 Fee
- All amenities listed above must be reserved one week prior (by Thursday)

## Extra Guests

- 50–65 attendees: Purchase a \$30 spillover fee
  - The \$30 spillover fee can be purchased on the day of your event with the host. **If there are over 50 people at the event and the spillover fee has not been purchased yet, the host will approach the party parent at the end of the event to collect the \$30 payment.**
- Up to 100 attendees: Purchase a \$125 large party fee
  - Includes 4 additional tables and 30 extra chairs
  - Must be purchased one week prior (by Thursday)
  - **If you have over 65 attendees, and the \$125 large party fee was not purchased before your event, the host will approach you at the end of the event to collect a \$100 payment.**
- Additional Seating
  - Regardless of party size, 2 extra tables and 10 extra chairs can be provided for an additional \$25.
  - This purchase must be completed at least one week prior (by Thursday) with the Party Coordinator.

## Extra Time

- Add 30 minutes for \$60 or 1 hour for \$110
- Must be reserved one week prior (by Thursday)
- Saturday parties cannot start before 2pm
- Extra time is not guaranteed prior to purchase and depends upon the availability of the gymnasium.

## Onsite Food Preparation / Food Truck

- A \$75 fee must be paid if you plan on having food prepared on site.
- Licensed caterers/restaurants only
- Health permit required before the event weekend

## Entertainment

- Face-painters, balloon artists, performers, and similar entertainers are welcome (no extra fee).
- Provide a copy of their business license before the event weekend.

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## Staffing & Safety

- All staff are background-checked, trained in child abuse prevention, and mandated reporters.
- A signed waiver is required for all children (completed at check-in).

- Parents must supervise their children at all times — the host assists but cannot monitor every activity simultaneously.
  - Party Hosts are not permitted to accept tips. In lieu of a tip, please consider donating on the Salvation Army Kroc Center San Diego website: [Donate to San Diego Kroc Center - General Donations](#).
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### **Day-of Contact**

If you need assistance during your event, please call Gym Guest Services: (619) 269-1472.

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### **Access Times**

- Entry for setup: 30 minutes before your reservation
  - Clean-up: 30 minutes after your event
  - Please respect the start and end times so our hosts can prepare for the next group.
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### **Food Guidelines**

- **Food and beverages other than water are not permitted in the gymnasium.**
  - Only store-bought or restaurant-prepared food is permitted (no homemade items).
  - No refrigeration available – bring a cooler if needed.
  - Adults handling food must wear gloves (provided).
  - No gas-powered chafing dishes or open flames.
  - **No alcohol or smoking anywhere on Kroc Center property.**
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### **Service Animal Policy**

- Only service animals trained to perform tasks for a person with a disability are permitted.
  - Pets and comfort animals are not allowed.
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### **Directions**

San Diego Kroc Center Gymnasium  
6753 University Ave. San Diego, CA 92115  
A utility cart is available for bringing in items.

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### **Cancellation Policy**

Please visit our FAQ page for cancellation and date transfer details:

 [Kroc Center Policies](#)

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 **Contact**

Party Coordinator: Celia Martinez

Email: [celia.martinez@usw.salvationarmy.org](mailto:celia.martinez@usw.salvationarmy.org)

Phone: 619-269-1414