

# Henley Summer Camp 2024



**June 4<sup>th</sup> – August 6<sup>th</sup>, 2024**

Looking for some summer fun for your child in a comfortable, safe environment? Then the Henley Youth Center is for you! Our summer camp is designed to be a fun and safe environment for children 5-14 years old. Camp days will be filled with a balance of arts and crafts, science, technology, cooking, sports, recreation, and field trips. A flexible schedule for working parents and or for kids who are just looking for some fun this summer. See registration materials for a complete listing of themes and activities.

Questions?

Call, (714) 210-6048 or email, [neveen.armendarez@usw.salvationarmy.org](mailto:neveen.armendarez@usw.salvationarmy.org)  
[daisy.martinez@usw.salvationarmy.org](mailto:daisy.martinez@usw.salvationarmy.org)

## **Paperwork Return Required:**

### **The Salvation Army Henley Youth Center Forms:**

- ☐ Camp Information Pages (Review)
- ☐ Payment Agreement (Initial/sign)
- ☐ Terms, Liability (Review and Sign)
- ☐ Medical Waiver (Complete & Sign)
- ☐ Minor Participation Authorization (Complete & Sign)
- ☐ Summer Registration and Calendar (Complete & Sign)
- ☐ Summer Camp Shirt Order Form
- ☐ Tuition Express Payment Form (if one is not already on file)

### **State Licensing Forms: (Required for new enrolled children)**

- ☐ Identification & Emergency Info - **form LIC 700** (Complete & Sign)
- ☐ Health History - **form LIC 702** (Complete & Sign)
- ☐ Consent for Emergency Medical Treatment – **form LIC 627** (Complete & Sign)
- ☐ Personal Rights - **form LIC 613A** (Complete & Sign)
- ☐ Notification of Parents Rights - **form LIC 995** (Complete & Sign)

# Summer Camp Fee's

## Registration Fee, Weekly Fees & Additional Costs:

A **NON-REFUNDABLE** one time only registration fee of \$85.00 is required for each child. This fee includes a camp T-shirt, and a space held in your selected camp weeks.

### Weekly Fees:

Registration Fee	\$85 (Non-Refundable) Includes camp T-shirt.
Base Weekly Fee	\$370 per week
*Holiday Weeks	\$295 Week
*Last Week	\$175
Sibling Discount	10% discount per week off one child if enrolled full time.

### Daily Fees:

Registration Fee	\$85 (Non-Refundable) Includes camp T-shirt.
*Base Daily Fee	\$90 Per day (at school activities) Field Trip Days: Only offered if there is space. Price will vary, depending on the activity.

*\*24-hour notice is required for all drop-ins, subject to availability.*

**Sibling Discount**                      **No Discount for daily drop in.**

### **Additional charges:**

- \$20 late pick-up charged for every partial 15 minutes beyond 6p.m.
- \$30 fee for declined payments.
- \$10 fee for missed signature on sign out sheet.

### **Additional Reminders:**

- Payment must be in form of ACH or Credit Card/Debit, please fill out and sign the Tuition Express form. A 2% Credit Card fee is applied (Amex/Discover is not accepted). No credit is given for absences.
- Cash and or check is **not** accepted at the Henley Youth Center.
- Please make sure your fees are paid on time as stated in the attached payment schedule.
- Families currently enrolled in the After-School program **must have their accounts paid in full** before admission into the summer camp program.
- There are no refunds and no credit given for days missed due to illness or absence - you are held financially accountable for all weeks you sign up for.

# **2024 Camp Information**

Summer Camp this year is themed differently each week and will run from June 4, 2023-August 06, 2024. This is a 10-week program and is based on availability each week.

Here is a list of our themes:

- Week 1 - Welcome to Summer**
- Week 2 - Ready for Action**
- Week 3 - Out in the Wild**
- Week 4 - Get your Grub On!**
- Week 5 - Independence Week**
- Week 6- Game On!**
- Week 7- Keeping It Cool**
- Week 8- In Hunt for Treasure!**
- Week 9- Henley Olympics**
- Week 10- Goodbye Summer!**

## **Hours:**

Day Camp hours are **8:00 a.m. - 6:00 p.m.**, Monday through Friday. Please make sure to check the weekly schedule - on field trip days our departing time will vary. Your child may **miss** the day trip should you arrive after the bus departs for its destination. Pick up no later than 6:00 p.m. and **late pick-ups are subject to a \$20 fee per 15-minute increment.**

## **Ages:**

The summer program is designed for boys and girls between the ages of 5 and 14 years. (TK – 8<sup>th</sup>), as determined by 2024 enrollment in the fall.

## **Sign In/Out:**

All children must be signed in and out by their parents or legal guardian. State licensing requirements make mandatory your full **LEGAL signature and time** for all drop offs and pick-ups each day. Children **are not** permitted to sign themselves in or out. The sign-in/out sheet will be at the check-in table daily. A \$10.00 fee will be charged per missed signature.

**Dress Code:**

We recommend sports and activity clothes. For safety reasons, we strongly suggest athletic shoes be worn during sports and high activity sessions for all children. Children may bring flip flops or sandals to change into if desired on water days. Your child will be given a camp T-shirts that must be worn on all outing (field trip) days. If your child does not come with their camp T-shirt on an outing day, depending on availability, we will provide your child with a T-shirt and charge your account \$15. We **cannot** loan out these T-shirts, so please **do not** return T-shirts after their use.

**Food & Drinks:**

Each summer day camper is responsible for bringing his/her own lunch and water.

*Lunches must be packed in brown bags on all field trips.* Please send *water bottle each day!*

Children will **not** be permitted to buy food on outings, unless specified. We will provide your child with two snacks daily, one in the morning and one in the afternoon.

**\*Microwave and lunch refrigeration not available on daily basis.**

**Field Trips, Money, & Personal Items:**

We have outings scheduled every week. All field trip fees are included in your weekly tuition and your child does **not** require additional money. Please remember that day trips are on a timetable and therefore **minimal or no** time will be allowed for souvenir shopping. Please keep in mind that your child must be responsible for all valuables and/or money brought to the center. Our counselors are instructed **not** to hold any such items for children. Children will be required to have a backpack for all outings that require personal items be brought.

# Terms, Liability, and Medical Waiver

By signing this form I (we) agree to the following: (1) member and any guests in his/her party will abide by the terms of this Agreement at all times during the period of membership and will comply with all rules and regulations posted or otherwise communicated to member, (2) in case of illness or injury, The Salvation Army Tustin Ranch is authorized to secure emergency medical treatment at the member's expense, (3) The Salvation Army Tustin Ranch reserves the right to remove from the facility or terminate the membership of any member who fails to comply with any posted rules and regulations or otherwise breaches the terms of this Agreement, in which case member will not be entitled to a refund of dues, and (4) membership rights are not transferable.

LIABILITY WAIVER - I understand that use of the facilities and equipment at The Salvation Army Tustin Ranch may involve risk of bodily injury or property damage and I agree to assume any such risks. I understand that it is up to me to consult physicians and other professionals to make sure that I (or the minor for whom I sign) can safely participate in activities and events at The Salvation Army Tustin Ranch. I also understand and agree that by signing this Agreement, I am giving up my (or the minor for whom I sign) right to make any claim against The Salvation Army, its agents, employees and volunteers, including the right to sue them, for bodily injury or property damage or any other loss that I might suffer while using The Salvation Army Tustin Ranch facilities and services, except as limited by law.

CONSENT TO TAKE AND PUBLISH PHOTOGRAPHS, VIDEO, AUDIO, AND MEDIA RECORDINGS - I hereby grant The Salvation Army, its agents and those by whom it is commissioned, unrestricted and unlimited license, right, permission, and consent to use and reuse, copyright, print, reproduce, publish, and republish, for any and all trade purposes or commercial or other advertising or public purposes, said media usage depicting me or a minor for whom I have legal responsibility. I warrant that I have not limited or restricted the use of my name or photograph to the use of any organization or person.

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Parent Signature

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Date

# Medical Waiver cont.

MEDICAL CONSENT - I agree to the conditions, regulations, and policies of The Salvation Army's programs, and accept full financial and legal responsibility for my child's own conduct. Additionally, I authorize the Administrators of this program to provide reasonable and necessary emergency medical treatment should it become necessary during my child's participation in this program. I understand that all reasonable precautions for health and safety are taken, and participation in all activities is at the child's and my own risk. I will be responsible for any medical expenses incurred by my child. As the guardian, I authorize for consent to medical or dental care of minor child and hereby authorize The Salvation Army, acting through any adult officer thereof, into whose care the said minor has been entrusted, to consent to any X-ray examination, anesthetic, medical or surgical diagnosis or treatment and hospital care to be rendered to said minor under the general or special supervision and upon the advice of a physician and surgeon licensed under the provisions of the State Medical Practice Act or to consent to any X-ray examination, anesthetic, medical, or surgical diagnosis or treatment and hospital care to be rendered to said minor under the general or special supervision and upon the advice of a dentist under the provisions of the Dental Practice Act.

NOTICE - In order to promote a safe and secure environment, The Salvation Army Tustin Ranch has placed video cameras in various locations. As part of our commitment to the safety of children and vulnerable persons, The Salvation Army Tustin Ranch reserves the right to consult public sources to determine whether any member or guest of any member poses an unreasonable risk of harm to its patrons, staff, or visitors.

Child's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Grade: (Fall 24/25) \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Emergency Phone Number: Cell \_\_\_\_\_ Other: \_\_\_\_\_ Email: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Who else may we call if we cannot get in touch with you?

Emergency Contact 1: \_\_\_\_\_ Relation: \_\_\_\_\_ Phone: \_\_\_\_\_

Emergency Contact 2: \_\_\_\_\_ Relation: \_\_\_\_\_ Phone: \_\_\_\_\_

Please list any medical concerns, allergies, physical or medical limitations The Salvation Army or medical attendees should be aware of:

\_\_\_\_\_  
\_\_\_\_\_

I acknowledge that I have carefully read the above documents, that I know and understand their content, and that I sign this document by my own free act.

\_\_\_\_\_  
Parent/Guardian Name – Please print

\_\_\_\_\_  
Parent/Guardian Signature/ Date



**Henley Youth Center**  
**2024 Summer Camp Payment Schedule**  
*Fees are non-refundable.*

Child Name(s): \_\_\_\_\_

**Summer Camp Billing:** Please initial which weeks you have signed up. Payment is charged in advance of the weeks attended.

**Payment schedule as follows:**

<u>Initials</u>	<u>Payment Dates</u>
_____	Weeks 1 - 3: May 31, 2024
_____	Weeks 4 - 6: June 21, 2024
_____	Weeks 7 - 10: July 12, 2024

Monthly payments are charged on the above dates for camp tuition. Payment must be in form of ACH or Credit Card Debit, please fill out and sign the Credit Card Authorization form or ACH Authorization form that is included. No credit is given for absences.

***All Fees are non-refundable.***

I agree to the payment schedule and know that I am responsible for all weeks signed up for as indicated by calendar and signature.

\_\_\_\_\_  
Signature/Date



## THE SALVATION ARMY – SOUTHERN CALIFORNIA DIVISION

### MINOR PARTICIPATION AUTHORIZATION AND WAIVER

I, \_\_\_\_\_, authorize \_\_\_\_\_,  
Print Parent or Guardian Name Print Minor's Name

to participate in All Henley Youth Center Summer Camp Activities and Field Trips as indicated on summer calendar, dates as follows: June 4 – August 06, 2024. Hours 8am-6pm, Monday-Friday.

I represent and warrant that the Participant is in good health and of enough physical fitness to participate in the Activity, and I do not know of any physical condition which would prevent the Participant's participation, cause harm to the Participant, or cause harm to others.

I understand that participation in the Activities places the Participant at risk for serious personal injury, including death, and loss resulting from any number of factors including, but not limited to, the physical condition of the facility, use of equipment, weather that may be experienced, and conduct of other participants. In addition, the Activities may pose the following specific risks: broken bone, cut, laceration, scrape, or head injury including, but not limited to, those to the face or mouth.

In consideration for the Participant's opportunity to participate in the Activities, I agree on behalf of myself and on behalf of the Participant, as well as our estates and assigns, to relieve The Salvation Army and its officers, directors, employees, volunteers, and agents from any and all liability, including without limitation negligence, in connection with any injury, loss, or damage to person, including death, or any injury, loss, or damage to property in connection with Participant's participation, to the maximum extent permitted by law.

I hereby authorize the employees, volunteers, and agents of The Salvation Army to provide reasonable and necessary emergency medical treatment for the Participant while the Participant is participating in the Activity, if The Salvation Army determines in its discretion that such treatment is necessary. I further agree to pay for any such reasonable and necessary medical treatment upon presentation of the medical provider's bill or statement. I accept full financial and legal responsibility for the Participant's conduct during participation.

I understand that by signing this Participation and Authorization Waiver, I give up my right and the Participant's right to sue The Salvation Army. I agree that if any provision or part of any provision or the application of such is held invalid, illegal, or unenforceable, the validity of all other provisions in this Participation and Authorization Waiver shall remain unaffected.

Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Printed Name and Relationship

\_\_\_\_\_  
Emergency Phone

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Additional Contact: Printed Name and Relationship

\_\_\_\_\_  
Emergency Phone



# Henley Youth Center Summer Camp Registration 2024

Grades TK-8

Child's Name \_\_\_\_\_ 2024-2025 Grade \_\_\_\_\_

**Please check off each day requested or check off for the whole week in the far right column.**

Theme	Monday	Tuesday	Wednesday	Thursday	Friday	Amount Due
<b>Week 1</b> <b>June 03—June 07</b> Welcome to Summer	<b><u>CLOSED</u></b>	Welcome Day  Daily \$90____	Tie Dye  Daily \$90____	Yogurt land/ Irvine Park	Bounce House  Daily \$90____	Full week \$295____  Total Due \$____
<b>Week 2</b> <b>June 10—June 14</b> Ready for Action	Ninja Warrior	Planetarium	Heroes Vs. Villains  Daily \$90____	Cedar Park	Indoor Movie	Full week \$370 ____  Total Due \$____
<b>Week 3</b> <b>June 17—June 21</b> Out in the Wild	Santa Ana Zoo	Pool	<b><u>CLOSED</u></b>	Wild Rivers	Picnic  Daily \$90____	Full week \$295____  Total Due \$____
<b>Week 4</b> <b>June 24—June 28</b> Get Your Grub On!	Pizza Making  Daily \$90____	Movies	Cooking  Daily \$90____	Nickel Nickel	Pool	Full week \$370____  Total Due \$____
<b>Week 5</b> <b>July 01—July 05</b> Independence Week	Beach	Knotts	Summer BBQ  Daily \$90____	<b><u>CLOSED</u></b>	<b><u>CLOSED</u></b>	Full week \$270____  Total Due \$____
<b>Week 6</b> <b>July 08—July 12</b> Game On!	Nerf Wars  Daily \$90____	Movies	Game Truck  Daily \$90____	Bowling	Laser Tag  Daily \$90____	Full week \$370____  Total Due \$____
<b>Week 7</b> <b>July 15—July 19</b> Keeping it Cool	Aquarium	Beach	Snow Cones  Daily \$90____	Pool	Water Day  Daily \$90____	Full week \$370____  Total Due \$____
<b>Week 8</b> <b>July 22—July 26</b> In Hunt for Treasure	Pirate Ships War  Daily \$90____	Pirates Dinner Adventure	Water Day  Daily \$90____	Beach	Treasure Hunt  Daily \$90____	Full week \$370____  Total Due \$____
<b>Week 9</b> <b>July 29—August 02</b> Henley Olympics	FV Roller Skating Rink	Sky zone	Henley Olympics  Daily \$90____	Beach	Henley Olympics Ceremony  Daily \$90____	Full week \$370 ____  Total Due \$____
<b>Week 10</b> <b>Aug 05—Aug 09</b> Goodbye Summer	Beach	End of Summer Party  Daily \$90____	<b><u>CLOSED</u></b>	<b><u>CLOSED</u></b>	<b><u>CLOSED</u></b>	Full week \$175____  Total Due \$____
					Registration Fee	\$85
					Total	\$

Tickets and admission for filed trips are purchased in advanced; no credit is given for absences.

Daily drop in for on site days are available. Fieldtrips are subject to availability at a waist list basis.

Calendar is subject to change with notice.

# Henley Youth Center Summer Camp Shirt Order Form

Campers will receive green camp shirt for the summer. This shirt must be worn on all field trip days, including pool days.

Child's Name \_\_\_\_\_

Shirt Size \_\_\_\_\_

Youth Small (YS), Youth Medium (YM), Youth Large (YLG)

Adult Small (AS), Adult Medium (AM), Adult Large (AL)

Samples of sizing are available upon request.



# Automated Payment Processing



Safe. Convenient. Easy.

We are excited to offer the safety, convenience and ease of Tuition Express®—a payment processing system that allows secure, on-time tuition and fee payments to be made from either your bank account or credit card.

## ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR BANK ACCOUNT AND CREDIT CARD

I (we) hereby authorize (business name) Salvation Army to initiate credit card charges to the below-referenced credit card account (Section A) OR, initiate debit entries to my (our) checking or savings account, indicated below (Section B). To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit union members: please contact your credit union to verify account and routing numbers for automatic payments. Check with the center for accepted credit card types.

### COMPLETE ONE SECTION ONLY

**SECTION A (Credit Card)** (2 % fee will be applied) American Express and Discover are not accepted.

Cardholder Name	Phone #
Cardholder Address	City State Zip
Account Number	Expiration Date
Cardholder Signature	Date

**SECTION B (Bank Account)** No added fee for ACH

Your Name	Phone #			
Address	City State Zip			
Bank or Credit Union Name	Bank or Credit Union Address	City	State	Zip
Routing Transit Number (see sample below)	Account Number (see sample below)	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings	
Authorized Signature	Date			

Your Name  
Any Street, Anytown  
Tel: (001) 555-0000

DATE

0001

PAY TO THE ORDER OF

ATTACH VOIDED CHECK HERE

DEPOSIT SLIPS NOT ACCEPTED

100 DOLLARS

Security features Included. Details on back.

Savings Bank  
Any Street, Anytown  
Tel: (001) 555-5555

RE

MP

123456789

000123456789

0001

ROUTING  
NUMBER

ACCOUNT  
NUMBER

CHECK  
NUMBER

### FOR OFFICIAL USE ONLY

Date Received

Employee Signature

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