

Save time by viewing your ads & submitting changes online

Web-Proofing is the electronic method for marking up your ads, adding text or notes and submitting back to U-T San Diego for processing – all initiated by an e-mail notification.

When you receive an e-mail notification for your ad, click on the "Proof Ad" link.

Hello SMB Metro Assistant:

Ad number **SP44538** is awaiting your review in the on-line web proofing system:

Proof Ad: [Proof Ad](#)

Reply By: Mon, Aug 11, 2014 - 12:00 Midn

Advertiser: Oggi's Sports I Brewhouse I Pi

Ad Description: N/A

Ad Size: 3 x 10" - (4.917" x 10")

At this page, you can review ad details; size, color, run dates, etc.


PRODUCTION ROOM

- Home
- Ads To Proof
- Ads Returned
- Ad Schedule
- Spec Ads
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SUMMARY FOR AD: SP44538

Ad Details | Insertion Dates (0) | Proof Viewers (1) | **Proof History (3)**

- [Proof Ad](#)
- [View Ad Preview](#)
- [Download PDF](#)



Ad Number	SP44538
Ad Status	Proof - External
Reply By	Mon, Aug 11, 2014 - 12:00 Midnight
Size	3 x 10" - (4.917" x 10")
Color	Full Process
Start Date	-

To proof your ad, (indicate corrections, add notes or to approve your ad) click on "Proof Ad"

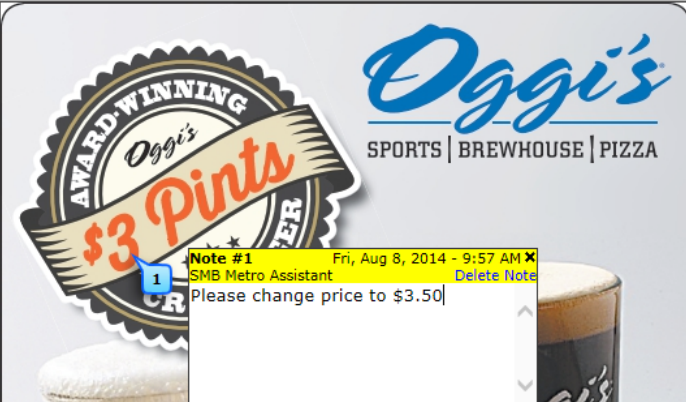
On this page, you can add notes or approve your ad.

With the **"NEW NOTE"** icon enabled (shaded dark grey), you simply click on your ad to add notes. Be specific with the cursor location, and click once to add a note. Enter your message in the box that appears. Multiple notes can be added.

IMPORTANT: you must choose **"SUBMIT CHANGES"** in order for the notification to be sent back to U-T San Diego.

NEW NOTE |
 Approve Ad |
 Submit Changes, NO Proof Needed |
 Submit Changes, Send New Proof

Pages



Note #1 Fri, Aug 8, 2014 - 9:57 AM ✕
 SMB Metro Assistant Delete Note
 Please change price to \$3.50