

In Partnership With



LOS ANGELES RAMS

UNITED WAY HOMEWALK™ 2·0·1·9

Bringing Everyone In™ to End Homelessness

Fundraising Match Sponsor

CONRAD N.



FOUNDATION

HOW TO ADD ADDITIONAL TEAM CAPTAINS

To add additional team captains to your team, you must first sign up as a team captain. Read the [How to Create a Team](#) guide, then continue with the instructions below:

1. Login to your account



Log In to Your Account

Email Address

Password

Log In
Forgot your password?

OR

or log in using

f
G
t

Register for the Event

Join our fundraising efforts and get your own personal page! You can track donations, join a team and use our tools to share your event via email and social networks.

Sign Up Now

2. From your dashboard, click navigate to the left side panel and select **Our Team**.

Event Home
Donate
Register
Sponsors

HT

- Dashboard
- Share Event
- My Donations
- Resources
- My Registration
- Manage Registrations
- Our Team
- Edit My Page
- Edit My Team Page

My Fundraising Dashboard

Customizing your fundraising page will help you raise more money! Creating a unique page for yourself is easy – all the tools are right here.

\$0.00 TOTAL RAISED		<div style="text-align: right;"> \$0.00 achieved </div> <div style="text-align: right;"> \$100.00 goal </div> <div style="text-align: right;"> 0% of your goal reached </div> <div style="text-align: right; margin-top: 5px;"> Update My Goal </div>
\$0.00 TOTAL ONLINE	\$0.00 TOTAL OFFLINE	
\$0.00 OFFLINE VERIFIED	\$0.00 OFFLINE UNVERIFIED	
<div style="display: flex; justify-content: space-between; align-items: center;"> <div> <p style="font-size: 0.8em; color: #0070C0; margin: 0;">Get the Word Out</p> <p style="font-size: 0.7em; color: #0070C0; margin: 0;">Providing easy access to your fundraising page is a great way to increase donations.</p> </div> <div style="display: flex; gap: 10px;"> @ + 👁 f </div> </div>		



3. Scroll to the bottom of the page **My Team Members** and a list of your current team members will appear.
4. Select the green **Promote** button next to the team member's name you would like to be assign a team captain position. Please note that in order to add team captains, you must have your team members register and join your team.

Manage Registrations

Our Team

Edit My Page

Edit My Team Page

Your Team's Recruitment Goal

2 registered / 0 goal

0%

Update Our Recruitment Goal

HT

View Team Page

Ask Others To Join

Change Teams

Leave Team

Team Information

Team Badges

My Team Donations

My Team Members

+ Add Cash or Check

	First Name	Last Name	Date Registered	Amount Raised	
<input type="checkbox"/>	HW	TEST	02/25/19	\$0.00	★
<input type="checkbox"/>	HW	TEST 2	02/25/19	\$0.00	Promote ✖

5. To remove a team members from the team captain position, select the red **Demote** button.

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Our Team

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2 registered / 0 goal

0%

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+ Add Cash or Check

	First Name	Last Name	Date Registered	Amount Raised	
<input type="checkbox"/>	HW	TEST	02/25/19	\$0.00	★
<input type="checkbox"/>	HW	TEST 2	02/25/19	\$0.00	Demote ✖