

CITY OF OAKLAND



250 FRANK H. OGAWA PLAZA OAKLAND, CALIFORNIA 94612-2033

Oakland Public Works Department
Bureau of Engineering & Construction
Contract Services

(510) 238-7270
FAX (510) 238-2346
TDD (510) 238-3254

ON-CALL TRANSPORTATION PLANNING CONSULTANT

TASK ORDER # 1

PROJECT INFO:	- Oakland A's Howard Terminal Project		
CONSULTANT:	Sam Schwartz Transportation Consultants		
RESOLUTION #:	87262	(CTRL + Click this link.)	
CONTRACT PO #:	2019005894	STANDARD PO #:	2019006146
(Fiscal will assign # after funds encumbered)			
AUTHORIZATION TO PROCEED DATE:			
(May not be issued without the Standard PO#)			

- SCOPE OF SERVICES:** In accordance with the terms and conditions of the on-call contract purchase order referenced above, the Consultant agrees to provide the services as outlined in Exhibit A, attached.
- TIME OF PERFORMANCE:** The Consultant's Work shall be completed:
 - ☒ by December 31, 2019, or
 - ☐ in accordance with the Project Schedule included in Exhibit A.
- BASIS OF PAYMENT & FUNDING:** The total compensation for Scope of Services shall be in accordance with this section. Any additional work must be authorized in writing by the City prior to proceeding.
 - ☐ Lump Sum total of \$_____
 - ☒ Time and Materials Not-To-Exceed \$25,000.00.

Contract encumbrance:

Project	Org	Expense Acct	Task	Award	Amount
1004352	02111	54930	1.0	23491	\$25,000.00
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$

Total Contract encumbrance \$25,000.00

Attach Oracle print outs for Fiscal to encumber funds.

- CONSTRUCTION BUDGET:**

- ☒ Not applicable.
☐ If applicable, insert the construction budget amount below.

It is recognized that neither the Consultant nor the City has control over competitive bidding or market conditions. While the Consultant does not warrant that bids will not vary from the City's construction budget of \$(NA, not construction), the Consultant shall endeavor to stay within budget by reviewing estimates for work throughout the design phase and making appropriate recommendations for adjusting the Project's size, quality or scope. The Consultant shall include alternate bid items in the Construction Documents as may be necessary to meet the City's budget.

If the lowest bona fide bid exceeds the City's budget, the City may, at its sole discretion, increase the construction budget; authorize rebidding; terminate the Project; require the Consultant, without additional compensation, to modify the Construction Documents to comply with the City's construction budget; or implement another mutually acceptable alternative.

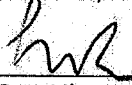
5) RELATED TASK ORDER SUMMARY:

a. Amount of this Task Order	25,000.00
b. Amount of initial Task Order	0
c. Amount of prior Task Orders related to the project	0
Total (a+b+c)	25,000.00

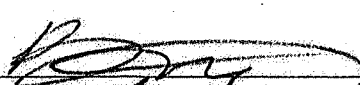
6) SIGNATURES: Task Order is valid only with every required signature.

CITY PROJECT MANAGER:

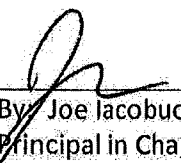
DOT - Lily Brown
250 Frank H. Ogawa Plaza, Bldg/Suite 4314
Oakland, CA 94612


 11/5/18
By: Lily Brown Date
Project Planner

OTHER CITY SIGNATORIES:

 11/5/18
Brytanee Brown, Supervisor Date
(all task orders)


CONSULTANT:

 11-3-2018
By: Joe Iacobucci Date
Principal in Charge

 11/5/18
Mohamed Araoui, Division Manager Date
(all task orders)

CONTRACT MANAGER:

(last person to sign)

 11/8/18
By: Calvin Hao Date

NA, Assistant Director Date
(\$50K and over)

NA Date
(over \$100K)

Task Order Checklist:

- | | |
|---------------------------------------|---|
| 1. Exhibit A – Scope of Services | 4. Award Checklist (Internal only) |
| 2. Schedule E – Subconsultant Listing | 5. Oracle funding print out (for Carla or Frank only) |
| 3. Request for Proposals notification | |

EXHIBIT A – SCOPE OF SERVICES

Received via email at: Friday 11/2/18 7:04 pm

Hello, Iris.

Below is our proposed scope and deliverable. We will await the task order from you and I will bring the signed document to Ariel on Monday. Our proposed budget for this initial phase is \$25,000 on a time and material basis. We may not need the entire budget in this timeframe but authorizing this amount would give us some flexibility to assist over an initial period of time. Please let us know of any feedback or questions. Also feel free to call me on my cell below if you need anything.

1. Preliminary review of Vissim model

- Summary of relevant source materials in addition to the Vissim model, e.g. raw traffic data, attendance records, parking data.
- Summary of available raw data collected and analysis documentation for the project (e.g. origin-destination surveys, traffic counts, level-of-service analyses worksheets, etc). We assume that all back-up materials will be available for review, in addition to the summary reports.
- Summary of preliminary work that may have been conducted and study documentation, such as preliminary scoping meetings and description of methodologies. While not necessary, these materials will demonstrate how and why certain decisions were made and will likely streamline the entire review process.
- We will review and confirm the modeling methodology and assumptions (e.g. pre- and post-game analysis period, origin-destination patterns, study area, traffic controls, signs, background traffic), as well as coding of the Vissim model to assess the reasonableness of results, including processing rates, link volumes, performance of merging and weaving areas, etc.

2. Preliminary review of administrative draft Transportation Management Plan (TMP)

- Summary of relevant source materials in addition to the TMP.
- Summary of preliminary work that may have been conducted prior to the actual TMP and study documentation, such as preliminary scoping meetings and description of methodologies. While not necessary, these materials will demonstrate how and why certain decisions were made and will likely streamline the entire review process.
- The Draft TMP will be reviewed and assessed for anticipated performance and ability to address all modes of transportation, circulation, access/egress, and parking, pedestrian and transit flows. The focus will be the pre-event access and post-event egress plans, as well as "who parks where," as well as the location and access of transit services and pedestrian infrastructure leading to/from transit and parking areas and drop-off/pick-up areas.

Deliverables:

- Memo summarizing results of the Vissim Model review within two weeks of receiving materials.
- Memo summarizing results of the TMP review within two weeks of receiving materials.

Best,

Kate Sargent, AICP
Oakland Office Director,
Senior Associate
ksargent@samschwartz.com
917-843-8642

One Kaiser Plaza, Suite 1450
Oakland, CA 94612
samschwartz.com
TransCentral newsletter

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PROJECT CONSULTANT TEAM LISTING

To be completed by prime consultants only.

Date 11/8/18

Note:

The consultant herewith must list all subconsultants regardless of tier and their respective percentages of the project work. No other subconsultants, other than those listed below shall be used without prior written approval by the City of Oakland. Provide all information listed and check the appropriate boxes. Firms must be certified with the City of Oakland in order to receive Local/Small Local Business Enterprise credits.

Company Name: Sam Schwartz Engineering

Signed:

[illegible]

Attach additional page(s) if necessary.

Contractors are required to identify the ethnicity and gender of all listed firms majority owner. This information will be used for tracking purposes only.

* (AA=African American) (AI=Asian Indian) (AP=Asian Pacific) (C=Caucasian) (H=Hispanic) (NA=Native American) (O=Other) (NL=Not Listed)

* (M = Male) (F = Female)

(Revised as of 6/06)